

**City Council Meeting  
Benson City Hall  
November 15, 2021**

**City of Benson Mission Statement**

Benson is a forward-looking community that values public safety,  
Quality of life and treats people with dignity and respect.

The Council Meeting is at City Hall. To watch Live:  
**Please use the FCC App on your device. (Activate video)**

**Call-in Information**

Dial In: 1-425-436-6384

Access Code: 457987#

Page

- |       |     |  |                         |
|-------|-----|--|-------------------------|
|       | 1.  | 5:30 p.m. Call the Meeting to Order (Mayor)  |                         |
|       | 2.  | Pledge of Allegiance   |                         |
|       | 3.  | Approval of Agenda (Mayor)   |                         |
|       |     | <b>Additions?</b> <input type="checkbox"/> <b>None</b> 1. _____ 2. _____                   |                         |
|       |     | Any Consent Agenda items to be moved to regular agenda item?                               |                         |
|       |     | Approval of Agenda _____ as Presented or _____ Revised                                     | <b>Action Requested</b> |
|       | 4.  | Consent Agenda:  |                         |
|       | a.  | Minutes:   |                         |
| 2-7   |     | ▪ 11.1.2021 City Council Meeting   |                         |
| 8-9   |     | ▪ 11.5.2021 Special Council Meeting  |                         |
| 10-11 |     | ▪ 9.28.2021 Planning Commission Meeting  |                         |
|       | b.  | Correspondence:  |                         |
| 12    |     | ▪ Charter Communications Expansion of Channel Lineup                                       |                         |
| 13-14 |     | ▪ Minnesota State Demographic Center 2020 Census Counts                                    |                         |
| 15    |     | ▪ WAPA Drought Adder to Remain at Zero   |                         |
|       | c.  | Electronic Transfers:  |                         |
|       |     | ▪ Payroll: 11.4.2021 - \$92,339.03   |                         |
|       | d.  | Contracted Payments:   |                         |
| 16-18 |     | ▪ Stantec Pay Request No.1–Anaerobic Digester - \$29,586.80 Balance to Finish \$863,613.20 |                         |
|       | 5.  | Persons With Unscheduled Business to Come Before the Council:                              |                         |
|       | 6.  | Procurement Policy   | <b>Action Requested</b> |
| 19-22 | 7.  | UMVRDC Federal EDA Grant Application Contract  | <b>Action Requested</b> |
| 23-27 | 8.  | DGR Engineering Electric System Study Proposal   | Information Only        |
| 28-30 | 9.  | Consider Pay Request – Stantec – WWTF - \$15,641.18  | <b>Action Requested</b> |
| 31-46 | 10. | Bills & Warrants   | <b>Action Requested</b> |
|       | 11. | Adjourn: Mayor   | <b>Action Requested</b> |

In compliance with the American Disability Act, if you need special assistance to participate in this meeting, please contact the City Manager's office at 320-843-4775. Notification 48 hours prior to the meeting will enable the City of make reasonable arrangements to ensure accessibility to this meeting.

**DRAFT**

**MINUTES - BENSON CITY COUNCIL REGULAR MEETING  
CITY HALL  
NOVEMBER 1, 2021**

The meeting was called to order at 5:30 p.m. by Mayor Collins. Members present: Terri Collins, Mark Schreck, Jack Evenson, Jon Buyck and Lucas Olson. Members Absent: None. Also Present: Director of Finance Glen Pederson, CEDA Representative Hillary Tweed, Pioneerland Librarian Andrew Kelton, Liz Auch & Ashley Wubbin from Countryside Public Health, Cody Nelson with CSNelson, Jason Murry with David Drown, Julie Loen and Amanda Carruth.

The Council recited the Pledge of Allegiance.

The Mayor asked for any changes to the agenda. Consider approval of light poles for Cottage Square and set a City Council date to canvass the election was added. It was moved by Evenson seconded by Schreck and carried unanimously to approve the amended agenda.

It was moved by Schreck, seconded by Evenson and carried unanimously to approve the following items on the consent agenda:

- October 18, 2021 City Council Minutes
- September 13, 2021 EDA Minutes
- Electronic Transfers:
  - Payroll: October 7, 2021 - \$93,227.31
  - October 21, 2021 - \$84,201.31
  - Journal: August 2021 - \$2,262,256.99

There was no one with unscheduled business to come before the Council.

In the absence of City Manager Rob Wolfington on medical leave, Mayor Collins had issued an emergency designation to appoint Director of Finance Glen Pederson interim City Manager. This designation was only for 3 days. Mayor Collins is asking to extend the City Manager designation to Pederson for another 30 days. Buyck asked who would step into this role if Pederson was unable. Pederson said Police Chief Hodge then Public Works Director Gens. After discussion, it was moved by Evenson, seconded by Schreck and carried unanimously to approve Pederson as interim City Manager for 30 days, or until City Manager Wolfington returns from leave.

Mayor Collins opened the Public Hearing for TIF District 8. Jason Murry approached the Council. He said the purpose of the Public Hearing today is to take comment from the public about creating a TIF District at the Cottage Square addition as well as the land to the west of this development. He addressed the public purpose, objective and specific development expected to occur in the TIF district. He discussed the recapture of the tax dollars and stated Swift County and the School District were on board with the creation of the District. He thanked the Council for their time.

Wubbin approached the council and gave a presentation on the effects of vaping. The Mayor stated her conversation with City Attorney Wilcox said we have up to 60 days to deny or approve the application. Wubbin said SHIP's attorney would be happy to connect with the City Attorney. Wubbin also presented a petition from several teachers and staff from Benson Public Schools asking the Council to deny the tobacco license for Up-N-Smoke. It was moved by Schreck, seconded by Evenson and carried unanimously to table the decision for 30 days.

Pederson presented the Maintenance and Operation (M & O) state grant for fiscal years July 1, 2022 Jon Buyck- June 30, 2023 for the airport. It was moved by Evenson, seconded by Schreck and carried unanimously to approve the M & O grant for the airport with the Minnesota Department of Transportation.

Pederson presented a memo from Gens stating a valve at the wastewater plant that allows us to by-pass the chlorine contact tank needs replacing. We need this valve to be able to shut off the chlorine to be able to clean the tank. The current valve is old and needs to be replaced. He said the valve itself is \$6,000, and labor will be \$4,000-\$9,000. After discussion, it was moved by Olson, seconded by Evenson and carried unanimously to approve the purchase and replacement of the valve at the wastewater plant at a cost not to exceed \$15,000.

It was moved by Schreck, seconded by Buyck and carried unanimously close the public hearing at 5:59 p.m.

Councilmember Evenson offered the following resolution:

**RESOLUTION  
APPROVING THE ESTABLISHMENT OF TAX INCREMENT FINANCING DISTRICT NO. 8  
WITHIN MUNICIPAL DEVELOPMENT DISTRICT NO 4  
AND ADOPTION OF THE TAX INCREMENT FINANCING PLAN RELATING THERETO  
(RESOLUTION 2021-36)**

**WHEREAS:**

A. It has been proposed that the City of Benson, Minnesota (the "City") create Tax Increment Financing District No. 8 within Municipal Development District No. 4 and adopt a tax increment financing plan with respect thereto, under the provisions of Minnesota Statutes, Sections 469.174 to 469.1794 (collectively, the "Act"); and

B. The City of Benson has investigated the facts and has caused to be prepared a tax increment financing plan for Tax Increment Financing District No. 8; and

C. The City has performed all actions required by law to be performed prior to the creation of Tax Increment Financing District No. 8 within Municipal Development District No. 4 and the adoption of the tax increment financing plan relating thereto, including, but not limited to, notification of Swift County and Benson Public School District (ISD #777) having taxing jurisdiction over the property to be included in Tax Increment Financing District No. 8, and the holding of a public hearing upon published and required notice as required by law.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Benson as follows:

1. Tax Increment Financing District No. 8 within Municipal Development District No. 4. The City hereby approves the establishment of Tax Increment Financing District No. 8 within Municipal Development District No. 4, the boundaries of which are fixed and determined as described in the Tax Increment Financing Plan.
2. Tax Increment Financing Plan. The Tax Increment Financing Plan is adopted as the tax increment financing plan for Tax Increment Financing District No. 8, and the City Council makes the following findings;
  - (a) Tax Increment Financing District No. 8 is a housing district as defined in Minnesota Statutes, Section 469.174, Subd. 11.

See Section 12 of the Tax Increment Financing Plan for the reasons and facts supporting this finding. The City will assure all development is in compliance with income limits.

- (b) The proposed development in the opinion of the City Council, would not occur solely through private investment within the reasonably foreseeable future and that the increased market value of the site that could reasonably be expected to occur without the use of tax increment financing would be less than the increase in the market value estimated to result from the proposed development after subtracting the present value of the projected tax increments for the maximum duration of Tax Increment Financing District No. 8 permitted by the Tax Increment Financing Plan.

The parcels included in the TIF plan have been subdivided and available for development for many years. No development has occurred for the platted subdivision. The City has determined that TIF assistance is necessary to control certain development costs such that the resulting development costs will remain affordable, thus creating affordable rental opportunities, along with the potential adding affordable single-family development opportunities, within the City. Without assistance, the City believes that the acquisition, extension of public utilities, and construction will exceed affordable levels and the project will not be feasible, causing the property to further sit idle and vacant.

A comparative analysis of estimated market values both with and without establishment of the TIF District and the use of tax increments has been performed. Such analysis indicates that:

1. the increase in estimated market value of the proposed development is 7,975,000; and
2. the present value of expected tax increments collected over the maximum duration of the TIF District is \$1,859,067; and
3. the expected increased estimated market value of the site without the use of tax increment is \$60,086; and
4. even if some development other than the proposed development were to occur, the Authority finds that no alternative would occur that would produce a market value increase greater than \$6,115,933 (the amount in number 1 less the amount in number 2).

- (c) The Tax Increment Financing Plan for Tax Increment Financing District No. 8 conforms to the general plan for development or redevelopment of the City of Benson as a whole.

The reasons and facts supporting this finding are that the housing developments proposed for the TIF District are generally consistent with the City's development plan and zoning ordinances and serves to promote the City's development objectives.

- (d) The Tax Increment Financing Plan will afford maximum opportunity, consistent with the sound needs of the City of Benson as a whole, for the development of the Project Area by private enterprise.

The reasons and facts supporting this finding are that the development activities are necessary so that development and redevelopment by private enterprise can occur within the Development District

3. Public Purpose. The adoption of the Tax Increment Financing Plan conforms in all respects to the requirements of the Act and will help fulfill a need to develop an area of the City which is already built up to provide employment opportunities to improve the tax base, and to improve the general economy of the State and thereby serves a public purpose.

4. Interfund Loan. The City has determined that it may pay for certain costs (the “Qualified Costs”) identified in the Tax Increment Financing Plan which costs may be financed on a temporary basis from the City’s general fund or any other fund from which such advances may be legally made (the “Fund”). Under Minnesota Statutes, Section 469.178, Subd. 7, the City is authorized to advance or loan money from the Fund in order to finance the Qualified Costs. The City intends to reimburse itself for the payment of the Qualified Costs, plus interest thereon, from the tax increments derived from the TIF District in accordance with the following terms (which terms are referred to collectively as the “Interfund Loan”):
- (a) The City shall repay to the Fund from which Qualified Costs are initially paid, the principal amount of \$1,923,128 (or, if less, the amount actually paid from such fund) together with interest at 4.00% per annum (which is not more than the greater of (i) the rate specified under Minnesota, Statutes, Section 270C.40, or (ii) the rate specified under Minnesota Statutes, Section 549.09) from the date of the payment.
  - (b) Principal and Interest on the Interfund Loan (“Payments”) shall be paid semi-annually on each February 1 and August 1 commencing with the first February 1 or August 1 occurring after the date the tax increments from the TIF District are available and not otherwise pledged to and including the earlier of (a) the date the principal and accrued interest of the Interfund Loan is paid in full, or (b) the date of the last receipt of tax increment from the TIF District (“Payment Dates”) which Payments will be made in the amount and only to the extent of available tax increments. Payments shall be applied first to accrued interest, and then to unpaid principal.
  - (c) Payments on the Interfund Loan are payable solely from the tax increment generated in the preceding six (6) months with respect to the TIF District and remitted to the City by Morrison County, all in accordance with Minnesota Statutes, Sections 469.174 to 469.1794, as amended. Payments on this Interfund Loan are subordinate to any outstanding or future bonds, notes, or contracts secured in whole or in part with tax increment and are on parity with any other outstanding or future interfund loans secured in whole or in part with tax increments.
  - (d) The principal sum and all accrued interest payable under this Interfund Loan are pre-payable in whole or in part at any time by the City without premium or penalty. No partial prepayment shall affect the amount or timing of any other regular payment otherwise required to be made under this Interfund Loan.
  - (e) The Interfund Loan is evidence of an internal borrowing by the City in accordance with Minnesota Statutes, Section 469.178, Subd. 7, and is a limited obligation payable solely from tax increment pledged to the payment hereof under this resolution. The Interfund Loan and the interest hereon shall not be deemed to constitute a general obligation of the State of Minnesota or any political subdivision thereof, including, without limitation, the city. Neither the State of Minnesota, nor any political subdivision thereof shall be obligated to pay the principal of or interest on the Interfund Loan or other costs incident hereto except out of tax increment, and neither the full faith and credit nor the taxing power of the State of Minnesota or any political subdivision thereof is pledged to the payment of the principal of or interest on the Interfund Loan or other costs incident hereto. The City shall have no obligation to pay any principal amount of the Interfund Loan or accrued interest thereon, which may remain unpaid after the termination of the TIF District.
  - (f) The City may amend the terms of the Interfund Loan at any time by resolution of the City Council, including a determination to forgive the outstanding principal amount and accrued interest to the extent permissible under law.

5. Certification. The Auditor of Swift County is requested to certify the original net tax capacity of Tax Increment Financing District No. 8 as described in the Tax Increment Financing Plan, and to certify in each year thereafter the amount by which the original net tax capacity has increased or decreased in accordance with the Act; and the City Manager is authorized and directed to forthwith transmit this request to the County Auditor in such form and content as the Auditor may specify, together with a list of all properties within Tax Increment District No. 8 for which building permits have been issued during the 18 months immediately preceding the adoption of this Resolution.
6. Filing. The City Manager is further authorized and directed to file a copy of the amended Development Program and the Tax Increment Financing Plan with the Commissioner of Revenue and Office of the State Auditor.

Councilmember Buyck seconded the foregoing resolution and the following vote was recorded: AYES: Schreck, Collins, Olson, Evenson, Buyck. NAYS: None. Thereupon the Mayor declared Resolution 2021-36 duly passed and adopted.

Pederson presented a quote from Border States for inventory items. He explained he has asked each department to be sure they have crucial inventory items on hand, as it is hard to get a lot of different products right now. This quote is a list of items the line department feels they should have on hand. After discussion, it was moved by Buyck, seconded by Olson and carried unanimously to approve the quote from Border States for inventory items in the amount of \$7,347.57.

Next was a contract renewal with CEDA for Hillary Tweed's services for economic development. The fee was increased in this contract by 3%. It was moved by Schreck, seconded by Buyck and carried unanimously to approve the CEDA contract to commence on January 1, 2022 as presented.

Pederson reviewed the AFSCME negotiations contract settlement. He reviewed the language changes, said it is a 3-year contract and a proposed 3% wage increase each year. After discussion, it was moved by Schreck, seconded by Buyck and carried unanimously to approve the AFSCME changes as presented.

Pederson presented a memo on the north end of the civic center. He said Custom Roto Mold was renting the space, but has purchased the old SpecSys building and are in the process of moving into that building. They no longer need the north end of the civic center. He went on to say Case has been leasing space in the old SpecSys building and would like to rent the north end of the civic center. They require storage with a temperature just above freezing. There will be a need to insulate. The insulation was removed by the School. Pederson continued he is getting bids on spray foam and regular fiberglass insulation, and Case would like to improve the lighting. The Civic Center Board is asking the City to advance them the money to make the improvements in order to get Case in as a renter. He stated this is an economic development use, and would like to use \$75,000 from the Xcel money and when the lease payments come in, the money will be replaced back into the Xcel fund. Pederson said the lease amount will be \$5,000 per month, and Case will be responsible for utilities. After discussion, it was moved by Evenson, seconded by Olson and carried unanimously to authorize the use of the Xcel dollars to fund the Civic Center improvements as presented up to \$75,000.

Pederson reviewed the Xcel Grant quarterly report as of September 2021.

Next was a request to purchase street light fixtures and poles for the Cottage Square development. The line department would like to order 6 of each. It was moved by Evenson seconded by Schreck and carried unanimously to approve the purchase of 6 poles and fixtures for the Cottage Square development in the amount of \$5,880.00 from JT Services.

It was moved by Schreck, seconded by Buyck and carried unanimously to approve setting a special City Council Meeting on Friday, November 5, 2021 at noon to canvass the election results.

There being no further business to come before the Council a motion was made by Evenson seconded by Schreck and carried unanimously to adjourn the Council meeting at 6:19 p.m.

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Mayor

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City Clerk

**MINUTES - BENSON CITY COUNCIL SPECIAL MEETING  
CITY HALL  
NOVEMBER 5, 2021**

The meeting was called to order at 12:00 p.m. by Mayor Collins. Members present: Terri Collins, Lucas Olson, Mark Schreck, Jon Buyck and Jack Evenson. Members Absent: None. Also present: Director of Finance Glen Pederson and Director of Public Works Dan Gens.

The Council recited the Pledge of Allegiance.

It was moved by Buyck, seconded by Evenson and carried unanimously to approve the agenda as presented.

Pederson gave a summary of the November 2, 2021 General Election as follows:

	<b>Precinct 15 North Side</b>	<b>Precinct 20 South Side</b>	<b>Total</b>
Registered Voters	935	932	1,867
Votes Cast	81	79	160
Percent Voter Turn-out			9%

**FOR THE OFFICE OF MAYOR  
One – 1 Year Term**

	<b>Precinct 15 North Side</b>	<b>Precinct 20 South Side</b>	<b>Total</b>
Terri Collins	64	59	123
Write-ins	16	14	30
Over Votes	0	0	0
Under Votes	<u>1</u>	<u>6</u>	<u>7</u>
Total Votes	81	79	160

**FOR THE OFFICE OF COUNCIL MEMBER  
Two – 3 Year Terms**

	<b>Precinct 15 North Side</b>	<b>Precinct 20 South Side</b>	<b>Total</b>
John (Jack) Evenson	69	63	132
Mark Schreck	67	65	132
Write-Ins	1	4	5
Over Votes	0	0	0
Under Votes	<u>25</u>	<u>26</u>	<u>51</u>
Total Votes	162	158	320

**QUESTION 1 ON THE BALLOT**

Charter Amendment No. 1

Shall the Charter of the City of Benson be amended to move the regular municipal election date from each odd numbered year to each even numbered year?

Yes	57	66	123
No	<u>24</u>	<u>13</u>	<u>37</u>
Total Votes	81	79	160

**QUESTION 2 ON THE BALLOT**

**Charter Amendment No. 2**

Shall the charter of the City of Benson be amended to move the procedures for filling city council vacancies from the Charter to the Ordinance?

Yes	59	65	124
No	<u>21</u>	<u>12</u>	<u>33</u>
Total Votes	80	77	157

Charter Amendment No. 1 & Charter Amendment No. 2 both passed. Upon passing of Charter Amendment No.1 all Council position terms will be reduced by one year.

Terri Collins is the duly elected Mayor for the one-year term beginning the first business day of 2022.

John (Jack) Evenson and Mark Schreck are duly elected to three-year terms on the City Council beginning the first business day of 2022.

**JUDGES OF THE ELECTION**

- |                  |                |
|------------------|----------------|
| Sharon Hagen     | Dianne Doscher |
| Mary K.W. Langan | Gene Doscher   |
| LoAnn Hagen      | Pam Lawatsch   |
| Diane Trew       | Mike Scheffler |
| John Wigfield    | Sue Fitz       |
| Dixie Golden     |                |

It was moved by Olson, seconded by Evenson and carried unanimously to approve the 2021 General Election results.

It was moved by Evenson, seconded by Olson and carried unanimously to approve the final pay request for work at the airport A & D building to MN Mechanical Solutions in the amount of \$31,263.12.

Gens informed the Council of the plan to take down a number of trees along the south side of the east end of Pacific Avenue. He has contacted the homeowners and they are in agreement that they need to be removed.

There being no further business to come before the Council a motion was made by Olson seconded by Evenson and carried unanimously to adjourn the Council meeting at 12:10 p.m.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

**PLANNING COMMISSION MEETING  
SEPTEMBER 28, 2021  
CITY HALL  
NOON**

**Members Present:** Mike Nicholas, Matt Mattheisen, Jack Evenson, Sue Fitz & Ron Laycock.

**Members Absent:** Jon Buyck & Stephanie Heinzig.

**Also Present:** CEDA Representative Hillary Tweed, City Manager Rob Wolfington & Steve Ricard.

The meeting was called to order at 11:59 a.m.

It was moved by Mattheisen, seconded by Fitz and carried unanimously to approve the September 7, 2021 Planning Commission Minutes.

**Consider Conditional Use Permit at 1529 Oregon Ave.**

Ricard approached the Commission. Wolfington said Ricard took out a Condition Use Permit (CUP) application to build a storage shed on his lot across the alley from his home, next to the car wash at 1529 Oregon Ave. A public hearing was held at the September 7, 2021 Planning Commission meeting where the Planning Commission asked for more information on the building before they felt they could make a recommendation on the CUP. This property is zoned B-2. Wolfington said this is a permitted use in this zone with conditions. Ricard said the shed will be used to house equipment and staff vehicles for his painting business as well as house a few of his personal items. Ricard said some changes to the plans from the public hearing are the building will be 27' high. The car wash is roughly 20' high. The building will be a grey building that will be 60' x 60'. The car wash is 60' running north to south and he said his building will be lined up with the car wash. He will now have doors only on the south end of the building. Two garage doors and one walk-in door will face south. He no longer plans to exit onto Oregon Ave. He went on to say he plans to tie into the water and sewer later on but not right away, and that he said he spoke to Public Works Director Gens about this. When he plans to add water and sewer Hawley's Inc. will do the plumbing. He said he has no plans for access onto highway 29, and plans to exit from his building to the alley. Lastly he said he would like to get his equipment and camper inside a this building which will improve the looks of the lot.

With the list of questions answered, Wolfington said staff recommends approval. It was moved by Evenson to recommend approval of conditional use permit #2021-01 for Steve Ricard for a storage shed with the following conditions:

- 1) Coordinate with the Public Works Director for all utility connections.
- 2) The north and south setbacks need to be even with the car wash to the west.
- 3) The building needs to be centered east to west between setbacks, with no less than 10' between the new building and the car wash building to allow for fire truck access.
- 4) Locate the MnDOT setbacks to the south
- 5) Meet all easement setbacks

The motion was seconded by Mattheisen and the motion was approved unanimously.

**Nature Energy Presentation**

Tweed said she, Councilmember Evenson, Mayor Collins and Laura Ostlie from Swift County RDA went to Denmark September 19-25, 2021 to visit green energy company Nature Energy which is a biomass energy company interested in moving into the Fibrominn site. They use cow manure, turkey litter and

bedding as well as various organics to make natural gas. Tweed played a video about the company. After the video she showed various slides of some of the dairy farms, processing plants and the corporate office. Utility demands were discussed. She said the company expects an 18 month construction process and they would like to be in production by 2024. They plan on a \$70 million investment into the plant. Wolfington said the City Council will be looking at the land purchase agreement tonight and acting on it on October 4, 2021. He also said with taxes they will pay on the land we should be able to recoup about 65% of what we lost from Fibrominn. They will pay full utilities as well. Wolfington noted he will be looking at our distribution system to be sure we have sufficient power for the company.

#### **Federal EDA Grants**

Tweed said the Federal EDA out of Chicago, IL has a lot of money to give out on grants. The City has been discussing applying for a grant for reconstruction of 16-20 blocks of sewer, water and streets with this grant, with the possibility of adding the clear well water storage on as well. The City reached out to the Federal EDA to see if our project would qualify which they confirmed it will, but cannot speculate on our chances of getting the grant. These grants are intensive and costly to apply for, which ends up to be a roll of the dice.

There being no other business, it was moved by Nicholas, seconded by Fitz and carried unanimously to adjourn the meeting at 12:56 p.m.



October 29, 2021

Delivery via Email Please Reply "Received"

Mr. Rob Wolfington  
City of Benson  
1410 Kansas Avenue  
Benson, MN 56215-1718

Dear Mr. Wolfington:

This letter will serve as notice that on or around November 22, 2021, Spectrum Mid-America, LLC ("Spectrum"), will expand and launch EPIX2 HD, EPIX Drive-In HD and EPIX Hits HD on the Benson, MN channel lineup serving your community.

To view a current Spectrum channel lineup visit [www.spectrum.com/channels](http://www.spectrum.com/channels).

If you have any questions about this change, please don't hesitate to contact me at (952) 367-4263 or via email at [amanda.duerr@charter.com](mailto:amanda.duerr@charter.com).

Sincerely,

A handwritten signature in black ink that reads "Amanda C. Duerr".

Amanda Duerr  
Director, Government Affairs  
Charter Communications

300 Centennial Office Building  
658 Cedar Street  
St. Paul, MN 55155  
Telephone: 651-201-2473  
TTY: 651-297-4357



Robert Wolfington, Manager  
City of Benson  
1410 Kansas Ave  
Benson, MN 56215-1718

Dear Clerk:

The State Demographer is required by law to produce annual population and household estimates for each of Minnesota's cities and townships. For years that end in zero, the State Demographic Center adopts the Federal Census counts as the official population estimates. Enclosed you will find a sheet containing the April 1, 2020, population and household counts provided by the U.S. Census Bureau for your jurisdiction.

These counts are being sent to you now for review. There is not a state appeal or challenge process for the federal census counts. However, the Census Bureau will be in contact with the highest elected official from every jurisdiction to provide information on the Count Question Resolution (CQR) program, which is provided to address processing or geographic placement/boundary issues that local areas may find.

The enclosed figures represent population and household counts obtained from the 2020 Census. The number of households corresponds to the number of occupied housing units. A household may be a single family, one person living alone, or any group of people who share the same living area. While we believe that the Census counts are usually accurate, we realize there may be occasional problems. For this reason, we value your comments. While we may not be able to change the counts, we would like to be aware of any issues or problems you are finding in the data, as these counts will form the base for our estimates for the next decade.

Please note that these counts:

- pertain to the Census reference date of April 1, 2020, not the present;
- have also been sent to your county auditor for review;
- can only be modified through the CQR process, which must be initiated by a jurisdiction's highest elected official or designee.

If you are satisfied with the counts, it is not necessary to contact us or provide any further information. If you wish to discuss these counts, comments and questions can be directed to Eric Guthrie at [local.estimate@state.mn.us](mailto:local.estimate@state.mn.us), or by phone at (651) 201-2474.

Thank you for taking time to review these data.

Sincerely,

A handwritten signature in black ink, appearing to read 'Susan Brower', with a long horizontal flourish extending to the right.

Susan Brower  
State Demographer

Enclosures

**DATE:** September 30, 2021  
**TO:** Robert Wolfington, Manager  
City of Benson  
**FROM:** **Susan Brower**  
Minnesota State Demographer

**SUBJECT:** 2020 Census Population and Household Counts

Here are the April 1, 2020 counts from the U.S. Census Bureau:

Total Population: 3,480  
Household Population: 3,258  
Group Quarters Population: 222

Total Housing Units: 1,628  
Occupied Housing Units (Households): 1,498  
Vacant Housing Units: 130

These data are provided as a courtesy by the State Demographic Center. The State Demographic Center cannot make any changes to these numbers. Questions about the accuracy or quality of these numbers should be directed to the Census Bureau.

If you have any questions or comments about using or interpreting these counts, the State Demographic Center is here to help. Please contact the State Demographic Center by mail at 300 Centennial Office Building, 658 Cedar Street, St. Paul, MN 55155, phone (651) 201-2474 or send an e-mail to [local.estimate@state.mn.us](mailto:local.estimate@state.mn.us).



**Department of Energy**  
Western Area Power Administration  
Upper Great Plains Customer Service Region  
P.O. Box 35800  
Billings, MT 59107-5800

10/4/21

Dear Firm Electric Service Customer:

Western Area Power Administration (WAPA) rate schedule, placed into effect January 1, 2018, under Rate Order No. WAPA-180, states WAPA will complete an annual drought adder review for the Pick-Sloan Missouri Basin Program (Pick-Sloan) --Eastern Division Firm Power Service Rate Drought Adder component. As noted in our June 9, 2021 letter regarding our annual review process, WAPA reviewed the Drought Adder component and provided notice to our customers of no estimated change to the Drought Adder component charge for 2022. In October, WAPA completes the annual review process and makes a final determination of any change to the Drought Adder component charge for the coming year.

This letter is to provide notice to our customers that WAPA has completed its annual review of the Drought Adder component and determined the Drought Adder component charge of the Pick-Sloan Firm Power Rate will remain at zero for the coming year beginning January 2022.

Pick-Sloan Eastern Division Firm Power Capacity and Energy rates January 1, 2022, are as follows:

	<b>Capacity (\$/kW month)</b>	<b>Energy (mills/kWh)</b>	<b>Est. Change</b>
Base Component	\$5.25	13.27	--
Drought Adder Component	\$0.00	0.00	--
Total Rate	\$5.25	13.27	--

Please note, our current rate schedules expire December 31, 2022. WAPA will be initiating a public process in early 2022 to replace our expiring rate schedules. Public meeting information will be posted on our website when information is available. Information concerning Pick-Sloan firm electric service rates is posted online at <https://www.wapa.gov/regions/UGP/rates/Pages/rates.aspx>.

If you have any questions concerning this notice, please telephone Linda Cady-Hoffman, Upper Great Plains Region Rates Manager at (406) 702-4791 or [cady@wapa.gov](mailto:cady@wapa.gov).

Sincerely,

**LORI FRISK**

Digitally signed by LORI  
FRISK  
Date: 2021.10.04  
16:55:46 -05'00'

Lori Frisk  
Vice President of Power Marketing  
for Upper Great Plains Region



**Stantec Consulting Services Inc.**  
733 Marquette Avenue Suite 1000, Minneapolis MN 55402-2309

November 9, 2021

City of Benson  
Attention: Rob Wolfington  
1410 Kansas Ave.  
Benson, MN 56215

Reference: Anaerobic Digester Refurbishment  
Stantec No. 173420019  
**Contractor Pay Application No. 1**

Dear Mr. Wolfington,

Attached is Contractor Pay Application No.1 for the above referenced project. This pay application is for work completed through November 1, 2021. We have reviewed the request and recommend approval for payment in the amount of \$29,586.80. Please sign the pay request and distribute copies as follows:

1 copy            City of Benson  
2 copies        Magney Construction Inc.  
1 copy            Stantec, attention Justin Fasching

Should you have any questions regarding this project, please free to call me at (612) 712-2075.

Regards,

**Stantec Consulting Services Inc.**

**Ronald A. LaFond, P.E.**  
Senior Associate  
Phone: (612) 712-2075  
Ron.lafond@stantec.com

Attachment: Contractor Pay Application No. 1

Cc: Dan Gens, Benson  
Eric Lembke, Stantec

**Application for Payment No. 1**

To: The City of Benson

From: Magney Construction, Inc., 1401 Park Road, Chanhassen, MN 55317

Contract: \_\_\_\_\_

Project: Anaerobic Digester Refurbishment

Owners Contract No. \_\_\_\_\_ Engineer's Project No. 173420019

Date of this Invoice: 2-Nov-21

Invoice Work Period: 10-1-21 through 11-1-21

1) Original Contract amount	\$893,200.00
2) Change Orders to date	\$0.00
3) Revised Contract amount	\$893,200.00
4) Value completed to date	\$31,144.00
5) Materials stored on site	\$0.00
6) Total Earned to date	\$31,144.00
7) Amount retained	\$1,557.20
8) Amount previously paid	_____
<b>Amount due this Payment</b>	<b>\$29,586.80</b>

Accompanying Documentation:

CONTRACTOR'S Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of work done under the Contract referred to above have been applied on account to discharge CONTRACTOR'S legitimate obligations incurred in connection with Work covered by prior Applications for Payment numbered 1 through 1 inclusive; (2) title of all work, materials and equipment incorporated in said Work otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all Liens, security interest or encumbrance (except such as are recovered by a Bond acceptable to OWNER indemnifying OWNER against any such Lien, security interest or encumbrance); and (3) all Work covered by this Application for Payment is in accordance by the Contract Documents and not defective.

**Magney Construction, Inc. (Contractor)**

By: Peter Aldritt

Project Manager

**Payment of the above AMOUNT DUE THIS APPLICATION is recommended.**

Owner: City of Benson Engineer: Stantec Consulting Services

By: \_\_\_\_\_ By: Ronald A. Latend

Date: \_\_\_\_\_ Date: November 9, 2021

Contractor: Magney Construction, Inc.  
 Owner: City of Benson, MN  
 Project: Anaerobic Digester Refurbishment  
 Stantec Project No. 173420019

Date of Application:  
 Work Completed Through:

APPLICATION FOR PAYMENT SCHEDULE

Spec. Section	Description of Work	Scheduled Value	Work Previous Application	Completed This Application	Materials Presently Stored	Total Completed & Stored to Date	% Complete	Balance To Finish
4110	Contingency	\$ 81,200	0.00	0.00	0.00	0.00	0%	81,200.00
6113	Bond & Insurance	\$ 13,400	0.00	13,400.00	0.00	13,400.00	100%	0.00
11000	Mobilization	\$ 36,600	0.00	10,980.00	0.00	10,980.00	30%	25,620.00
12000	De- Mobilization	\$ 14,300	0.00	0.00	0.00	0.00	0%	14,300.00
15000	Supervision & Gen'l Conditions	\$ 48,000	0.00	4,800.00	0.00	4,800.00	10%	43,200.00
24119	Selective Demolition	\$ 37,100	0.00	0.00	0.00	0.00	0%	37,100.00
33010	Concrete Work	\$ 13,500	0.00	0.00	0.00	0.00	0%	13,500.00
99100	Painting (Primary Digester)	\$ 135,060	0.00	0.00	0.00	0.00	0%	135,060.00
99100	Painting (Secondary Digester)	\$ 142,560	0.00	0.00	0.00	0.00	0%	142,560.00
99100	Painting (Piping)	\$ 5,840	0.00	0.00	0.00	0.00	0%	5,840.00
220500	Plumbing Work	\$ 14,800	0.00	0.00	0.00	0.00	0%	14,800.00
230700	HVAC Insulation	\$ 16,300	0.00	0.00	0.00	0.00	0%	16,300.00
231123	Facility Natural Gas Piping	\$ 26,700	0.00	0.00	0.00	0.00	0%	26,700.00
232116	Hydronic Piping Specialties	\$ 75,800	0.00	0.00	0.00	0.00	0%	75,800.00
232123	Hydronic Pumps	\$ 8,400	0.00	0.00	0.00	0.00	0%	8,400.00
233300	Air Duct Accessories	\$ 2,500	0.00	0.00	0.00	0.00	0%	2,500.00
235200	Heating Boilers	\$ 9,800	0.00	0.00	0.00	0.00	0%	9,800.00
238239	Unit Heaters	\$ 7,500	0.00	0.00	0.00	0.00	0%	7,500.00
260505	Electrical Work	\$ 10,900	0.00	0.00	0.00	0.00	0%	10,900.00
312300	Earthwork	\$ 2,700	0.00	0.00	0.00	0.00	0%	2,700.00
329200	Seeding	\$ 1,200	0.00	0.00	0.00	0.00	0%	1,200.00
330505	Site Utilities (Gas Piping to Flare)	\$ 19,640	0.00	1,964.00	0.00	1,964.00	10%	17,676.00
400510	Process Pipe & Fittings	\$ 9,800	0.00	0.00	0.00	0.00	0%	9,800.00
409114	Gas Detection System	\$ 5,300	0.00	0.00	0.00	0.00	0%	5,300.00
415570	Sludge Heat Exchanger	\$ 8,900	0.00	0.00	0.00	0.00	0%	8,900.00
444402	Digester Gas Safety Equipment	\$ 97,700	0.00	0.00	0.00	0.00	0%	97,700.00
444403	Draft Tube Mixer	\$ 21,500	0.00	0.00	0.00	0.00	0%	21,500.00
444403	Remove and Reinstall Primary Digester Cover	\$ 26,200	0.00	0.00	0.00	0.00	0%	26,200.00
<b>Totals</b>		<b>893,200.00</b>	<b>0.00</b>	<b>31,144.00</b>	<b>0.00</b>	<b>31,144.00</b>	<b>3%</b>	<b>862,056.00</b>



Upper Minnesota Valley  
**REGIONAL DEVELOPMENT COMMISSION**  
Helping Communities Prosper

323 W. Schlieman Ave. Appleton, MN 56208 320.289.1981 www.umvrdc.org

**CONTRACT FOR PROFESSIONAL SERVICES**

UPPER MINNESOTA VALLEY REGIONAL DEVELOPMENT COMMISSION  
and the  
CITY OF Benson  
FY22-07

This Contract for Services is by and between the City of Benson, Minnesota, hereinafter referred to as the CITY, and the Upper Minnesota Regional Development Commission, hereinafter referred to as the UMRDC.

The purpose of this Contract is to provide a mutual understanding concerning the services to be rendered to the CITY by the UMRDC. The nature of the said services is to prepare an Economic Adjustment Grant application to EDA.

**SECTION I. DESCRIPTION OF UMRDC SERVICES**

The UMRDC hereby agrees to:

- A. Coordinate, author and submit an EDA application. The UMRDC will be utilizing a subconsultant to complete this contract.
- B. Advise CITY on required processes, documentation, local match, grant administration and other information needed to submit application
- C. Work with the CITY's engineer selected through an RFQ process to develop required information for the grant

**SECTION II. DESCRIPTION OF CITY'S RESPONSIBILITIES**

The CITY agrees to:

- A. Appoint a primary contact for this project;

Name:  
Phone:  
Email:

- B. Procure professional engineering services in accordance with 2 C.F.R §§ 200.319 to develop components of the EDA application. All fees associated for these services will be the responsibility of the CITY and are not part of this contract nor are they reimbursable under the grant.
- C. Secure required 20% local match.
- D. Schedule, conduct, mail and print information for CITY public hearings/meetings as required and assure that all publication and notification requirements are met.
- E. Pay for all cost related to public hearings and corresponding publications and notifications.
- F. Provide the UMRDC with specific information, plans, resolutions and documents as needed to complete the UMRDC's services.
- G. Be the party responsible for updating and maintaining all work completed under this Contract.
- H. Compensate the UMRDC in accordance with Section IV of this Contract.
- I. Utilize the UMRDC as the grant's administrator under a separate contract if funds are awarded.

### **SECTION III. TERM**

- A. Services provided under the terms of this Contract will be performed October 15, 2021 – June 30, 2022;
- B. The time period for this Contract may be amended upon request and signed approval by both the UMRDC and CITY.

### **SECTION IV. COMPENSATION**

- A. The CITY agrees to pay the UMRDC the amount of \$10,000
- B. The UMRDC will provide the CITY with a final invoice indicating services provided and the total amount due.
- C. Our fees for these services are generally based on time expended and out-of-pocket expenses, such as report production, postage, travel, etc. However, they might also include other factors deemed relevant, including the difficulty of the questions and the skill required to perform the services properly; time

limitations imposed by either you or the circumstances; the nature and length of the professional relationship between us; and the experiences, reputation and ability of the UMRDC staff assigned to the engagement.

- D. The contract fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the contract. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

## **SECTION V. GENERAL PROVISIONS**

### **A. Changes in UMRDC Services**

In the event the CITY requests additional service from that described in Section I, and such services are to be completed by the UMRDC, the UMRDC shall be entitled to additional compensation as agreed to by both the UMRDC and CITY. This Contract shall be amended, or a new contract shall be created, to reflect additional services and compensation.

### **B. Insurance and Liability**

To the fullest extent permitted by law, the CITY and UMRDC agree to defend, indemnify and hold harmless the other party and its owners, members, shareholders, officers, directors, board members, contractors, subcontractors, employees, officials, and agents from and against all claims, actions, damages, lawsuits, losses and expenses, including reasonable attorney fees and costs, arising out of a party's negligence or a party's performance or failure to perform its obligations under this Contract. A party's indemnification obligation shall apply to a party's contractor(s), subcontractor(s), or anyone directly employed or hired by a party, or anyone for whose acts a party may be liable. The CITY and UMRDC agree this indemnity obligation shall survive the completion or termination of this Contract.

### **C. Termination**

This agreement may be terminated with or without cause by either the UMRDC or CITY upon fourteen (14) days prior written notice. In the event of termination, the CITY shall be obligated to the UMRDC for payment of amounts due and owing including payment for services performed or furnished to the date of termination, computed in accordance with Section IV of this Contract agreement.

### **D. Severability**

Any provision or part of the Contract identified by either party as unenforceable under any law or regulation shall be considered stricken, but all remaining provisions shall continue to be valid and binding upon the UMRDC and CITY. The Contract shall be revised to replace such stricken provision with a valid and enforceable provision that comes as close as possible to expressing the intentions of the stricken provision.

**SECTION VI. ACCEPTANCE**

The UMVRDC and CITY hereby accept this Contract for professional services. The parties hereto have caused this Contract to be duly executed.

\_\_\_\_\_  
EXECUTIVE DIRECTOR  
UMVRDC

Date: \_\_\_\_\_

\_\_\_\_\_  
AUTHORIZED REPRESENTATIVE

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## TASK ORDER

Task Order No. 4

Effective Date: November 15, 2021

### **Task Order Amendment to the DGR ENGINEERING Master Agreement for Professional Services**

DGR Engineering (Consultant) agrees to provide to: City of Benson, Minnesota (Client), the professional services described below for the Project identified below. The professional services shall be performed in accordance with and shall be subject to the terms and conditions of the Master Agreement for Professional Services executed by and between Consultant and Client on the 12th day of January, 2015.

**TASK ORDER PROJECT NAME:** Electric System Study & Capital Improvements Plan Update

**TASK ORDER PROJECT DESCRIPTION:** A capital improvements plan and comprehensive review of the Client's electric system was last completed in 2006. As a result of the needs identified in that electric system study, numerous improvements were made to the Client's transmission, substation, and distribution facilities. Since that time, Client staff has identified areas of potential load growth on the system that need to be accommodated.

The project for which the following Scope of Services is developed is for an update to the study of the Client's Electric System. This study would result in development of an updated Capital Improvements/ Long Range Plan (CIP) for the system, to assist Client staff in planning and budgeting of future projects.

In addition, the computer model of the system would be updated so that it would be available for use in performing related studies in the future, including relay coordination and arc-flash studies.

**DGR CONTACT PERSON:** Andy Koob, P.E., Project Manager

**CLIENT CONTACT PERSON:** Rob Wolfington, City Administrator

**SCOPE OF WORK:** Following is a detailed scope of services to be included under this Task Order:

1. Review the assumptions, projections, conclusions, and recommendations made in the 2006 study. Interview Client staff regarding their opinions of the electric system performance, weaknesses, load growth areas, and development plans. System criteria for acceptable service levels will be discussed and decided upon.
2. Collect historical data for the electric system. This will include assembling annual peak data for the past 10 years from available sources (including Missouri River Energy Services), along with collection of local load data from Client staff. Such activities as identification of normal-open points and other system operating configurations will be determined.

3. Review any available Comprehensive City Planning and Land Use studies, to develop land use planning parameters. This study will serve as the basis for development of future loading by area, around which planning will be done.
4. Update the existing detailed computer model of the primary electric system using the Milsoft "Windmil"® modeling software to include system improvements and the latest customer and system load information. This model will be used in this study for voltage and thermal analysis of the system and will be available in the future for use in day-to-day uses such as calculation of fault current levels, as well as future studies such as device coordination and arc-flash studies.
5. Develop a 10-year load growth projection for the electric system using engineering judgement, along with input from Client staff about known and potential load additions that are expected to occur on the system.
6. Based on the computer models and the projected loads, assess the ability of the electric distribution system to handle expected loads under an N-1 contingency scenario. This will include an assessment of the ability of the system to properly provide backup service should the loss of any major component (such as a substation transformer, substation bus, or mainline feeder) be out of service.
7. Assess the ability of the 115 kV transmission service to handle expected loads and to provide adequate reliability to the Client.
8. Assess the ability of the capacity of the existing substations to handle present and expected future loads. This will include an analysis of the ability of the system to serve the expected load adequately under various outage conditions.
9. Develop alternatives to correct any deficiencies identified in the analysis. Prioritize the recommended system improvements.
10. Based on the above analysis, a 10-year capital improvements plan will be developed. This plan will include detailed cost estimates for budgetary purposes for any improvements that are determined based on the needs found during the analysis of the above system components. The budgetary figures will be tied to either specific dates or to load levels so that the Client can use this information in budgetary planning.
11. Review the alternatives and improvements identified with Client Staff to obtain their input and perform follow-up analysis if required.
12. A written report will be developed and made available for use as a planning tool for Client staff. A review draft of the report will be made available to Client staff prior to finalizing the report.
13. Presentation to the City Council of the final report will be made once the review draft has been approved by Client Staff and any revisions necessary have been made.

DGR will furnish up to 15 copies of this report for distribution by Client Staff to decision makers.

**FEE ARRANGEMENT:** We propose the following arrangement for the identified work:

<u>Segment</u>	<u>Fee Amount</u>	<u>Fee Type</u>
Electric System Study & Capital Improvements Plan Update	\$ 25,000	Lump Sum

All “Lump Sum” work is inclusive of personnel, subsistence, travel, computer, and other costs. No billings above the lump sum figure will be made.

Additional work beyond the Scope of Work described herein, or any follow-on work, will be billed at our standard hourly rates in effect at the time the work is done plus expenses. A copy of the current 2021 Hourly Fee Schedule A is attached as Exhibit 1.

**SPECIAL TERMS AND CONDITIONS:**

1. Map Data: We will need up-to-date mapping information to update the system model. Included in the required data set is conductor size, conductor length, transformer location and size, switching device location and configuration, fuse type, size, and manufacture, capacitor bank size and location, recloser size and speed, normally open points, and related data. We will work with Client staff to obtain this information.
2. Fee Arrangement: We have assumed the following trips to Benson in development of our fee:
  - One (1) trip to meet with Client staff to kickoff the project and collect data.
  - One (1) trip to meet with Client staff to review the initial results of the study.
  - One (1) trip to present the report to the City Council.
3. Electric Rate Analysis: Analysis of Client’s current electric rates and identifying funding requirements to complete the improvements identified in the CIP is not included. If desired by Client, those items can be completed under a separate agreement once the CIP is complete and the decision to move forward has been made.

City of Benson, Minnesota  
(Client)

By: \_\_\_\_\_

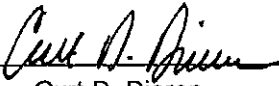
Title: \_\_\_\_\_  
(Authorized signature and Title)

Address: 1410 Kansas Avenue

City: Benson, MN 56215

Date: \_\_\_\_\_

**DeWild Grant Reckert and Associates Company**  
**d/b/a DGR Engineering**  
(Consultant)

By:   
Curt D. Dieren

Title: Manager  
(Authorized signature and Title)

Address: 1302 South Union Street

City: Rock Rapids, IA 51246

Date: 11-5-2021

EXHIBIT 1

**DGR ENGINEERING**

JANUARY 2021

**HOURLY FEE SCHEDULE A**

<b>Personnel Grade</b>	<b>Engineer Hourly Rate</b>	<b>Technician Hourly Rate</b>	<b>Administrative Hourly Rate</b>
01	\$96	\$56	\$52
02	\$101	\$61	\$54
03	\$107	\$66	\$58
04	\$113	\$70	\$62
05	\$122	\$75	\$66
06	\$134	\$79	\$70
07	\$145	\$84	\$74
08	\$155	\$90	\$80
09	\$167	\$96	\$86
10	\$179	\$101	\$92
11	\$191	\$107	\$99
12	\$203	\$112	\$112
13	\$216	\$118	\$129
14	\$222	\$126	\$159
15	\$228	\$136	\$209

Reimbursable Expenses:

1. Company vehicles, all at the IRS standard mileage rate in effect at the time.
2. Survey/staking/heavy duty trucks at \$0.80 per mile.
3. Other travel, subsistence, lodging at actual out-of-pocket cost.
4. GPS Survey Equipment (when used) at \$31.25 per hour.
5. ATV and UTV Equipment (when applicable) at \$12.50 per hour.



**INVOICE**

<b>Invoice Number</b>	1851686
<b>Invoice Date</b>	November 4, 2021
<b>Customer Number</b>	92404
<b>Project Number</b>	173420019

**Bill To**

City of Benson, MN  
Accounts Payable  
1410 Kansas Avenue  
Benson MN 56215  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States  
Federal Tax ID  
11-2167170

---

**Project Description:** Benson WWTP Misc. Upgrades

**Stantec Project Manager:** Novotny, Thera A  
**Current Invoice Due:** \$15,641.18  
**For Period Ending:** September 30, 2021

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**INVOICE**

**Invoice Number**

1851686

**Project Number**

173420019

**Top Task 1734.200**

**Construction Services**

**Low Task 1734.200**

**Construction Services**

Performance of submittal and shop drawing reviews. Vendor coordination. Trip to site to inspect delivered equipment. Methane flare site piping field order, Communications with Contractor and City on project progress, construction schedule, and equipment deliveries.

**Professional Services**

**Billing Level**

	<b>Hours</b>	<b>Rate</b>	<b>Current Amount</b>
Engineer	1.25	131.00	163.75
	66.50	141.00	9,376.50
	<b>67.75</b>		<b>9,540.25</b>
Engineering Technician	2.00	141.00	282.00
	<b>2.00</b>		<b>282.00</b>
Inspector	11.25	131.00	1,473.75
	<b>11.25</b>		<b>1,473.75</b>
Project Manager	10.25	174.00	1,783.50
	0.50	180.00	90.00
	<b>10.75</b>		<b>1,873.50</b>
Senior Principal	1.00	199.00	199.00
	<b>1.00</b>		<b>199.00</b>
<b>Professional Services Subtotal</b>	<b>92.75</b>		<b>13,368.50</b>

**Disbursements**

	<b>Current Amount</b>
Direct - Vehicle (mileage)	169.68
<b>Disbursements Subtotal</b>	<b>169.68</b>

**Low Task 1734.200 Subtotal**

**13,538.18**

**Top Task 1734.200 Total**

**13,538.18**

INVOICE

Invoice Number

1851686

Project Number

173420019

Top Task 1734.400

Project Management

Low Task 1734.400

Project Management

Monitoring of project, implement project plan, team progress meetings, monitor project finances, communicate budget status to team, internal team communications on schedule and equipment deliveries.

Professional Services

Billing Level

	Hours	Rate	Current Amount
Engineer	1.00	147.00	147.00
	<b>1.00</b>		<b>147.00</b>
Project Manager	4.00	174.00	696.00
	7.00	180.00	1,260.00
	<b>11.00</b>		<b>1,956.00</b>
<b>Professional Services Subtotal</b>	<b>12.00</b>		<b>2,103.00</b>

Low Task 1734.400 Subtotal

2,103.00

Top Task 1734.400 Total

2,103.00

Total Fees & Disbursements

\$15,641.18

INVOICE TOTAL (USD)

**\$15,641.18**

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.41110.201 2)MAYOR & COUNCIL	1)GENERAL FUND 3)OFFICE SUPPLIES FILE DRAWER	295.00	BACKSTREET PRINTING		D-10312021-830	422
101.41110.350 2)MAYOR & COUNCIL	1)GENERAL FUND 3)PRINTING & PUBLISHING PUB HEARING, WOMEN IN BU	516.39	MONITOR & NEWS		D-10312021-830	326
101.41300.131 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)HEALTH INSURANCE HEALTH INS-HSA FEES	15.00	FURTHER		D-10312021-830	332
101.41300.201 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)OFFICE SUPPLIES SHREDDING DATA WOLFINGTON FLOWERS	143.67 44.00 187.67	STERICYCLE INC FLOWER BASKET NURSERY & * TOTAL		D-10312021-830 D-10312021-830	244 395
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUPLICATING & COPYING COPIER MAINT COPIER PAYMENT COPY PAPER	119.67 139.00 79.78 338.45	LOFFLER COMPANIES-131511 TOSHIBA FINANCIAL SERVIC WEST CENTRAL SALES * TOTAL		D-10312021-830 D-10312021-830 D-10312021-830	69 195 383
101.41300.202 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)SAFETY & DRUG TESTING HEALTH FAIR DONUTS SAFETY CLASS DONUTS	28.80 21.60 50.40	BENSON BAKERY BENSON BAKERY * TOTAL		D-10312021-830 D-10312021-830	274 275
101.41300.209 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)GAS & OIL GAS GAS	42.82 122.22 165.04	GLACIAL PLAINS COOPERATI GLACIAL PLAINS COOPERATI * TOTAL	053882	D-10312021-830 M-10312021-829	83 46
101.41300.309 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES COMP TIME/DATA ENTRY	1,200.00	ELECTRIC FUND		D-10312021-830	21
101.41300.310 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONTRACTED SERVICES TECH SUPPORT SVC LASERFISCHE SUPPORT	790.00 1,474.00 2,264.00	SWIFT COUNTY OPG-3 INC * TOTAL	053875	D-10312021-830 M-10312021-829	109 36
101.41300.315 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)CONSULTING SERVICES HR SERVICES	168.75	FLAHERTY & HOOD, P.A.	053874	M-10312021-829	35
101.41300.321 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TELEPHONE LONG DISTANCE CHARGES MONTHLY PRI CHARGE CELL PHONE	172.84 503.61 207.14 883.59	CENTURYLINK CENTURYLINK VERIZON * TOTAL	053886	D-10312021-830 D-10312021-830 M-10312021-829	80 188 30
101.41300.332 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)TRAINING & INSTRUCTION FLOOD TRAINING	280.00	BANKCARD CENTER		D-10312021-830	436
101.41300.433 2)ADMINISTRATION & FINANCE	1)GENERAL FUND 3)DUES & SUBSCRIPTIONS WSJ FCC	64.99	BANKCARD CENTER		D-10312021-830	437
101.41410.201 2)ELECTIONS	1)GENERAL FUND 3)OFFICE SUPPLIES ELECTION NOTICES BALLET PROGRAMMING	533.99 498.32 1,032.31	MONITOR & NEWS SEACHANGE * TOTAL		D-10312021-830 D-10312021-830	328 399

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.41610.201 2) CITY ATTORNEY	1) GENERAL FUND 3) OFFICE SUPPLIES POSTAGE	8.04	WILCOX LAW OFFICE, P.A.	053888	M-10312021-829	82
101.41610.304 2) CITY ATTORNEY	1) GENERAL FUND 3) CITY ATTORNEY CONTRACT CITY ATTORNEY FEES-AUG CITY ATTORNEY FEES-SEPT	2,463.50 1,308.50 3,772.00	WILCOX LAW OFFICE, P.A. WILCOX LAW OFFICE, P.A. * TOTAL	053888 053888	M-10312021-829 M-10312021-829	78 80
101.41610.304	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS	27.55	BENSON LAUNDRY-MAT HOUSE		D-10312021-830	60
	GARBAGE SERVICE	19.89	MATTHEISEN DISPOSAL, INC		D-10312021-830	165
	MATS	27.55	BENSON LAUNDRY-MAT HOUSE		D-10312021-830	308
	CRIMP TOOL EXCHG	0.21	BORDER STATES ELECTRIC S		D-10312021-830	372
	PAPER, CAN LINERS	87.99	WEST CENTRAL SALES		D-10312021-830	382
101.41940.235	1) GENERAL FUND 3) UTILITIES UTILITIES	420.75	MUNICIPAL UTILITIES		D-10312021-830	93
101.41940.381 2) CITY HALL	1) GENERAL FUND 3) HEATING COST UTILITIES	6.56	MUNICIPAL UTILITIES		D-10312021-830	94
	NATURAL GAS	51.03	CENTER POINT ENERGY		D-10312021-830	159
	NATURAL GAS	19.00	CENTER POINT ENERGY	053877	M-10312021-829	37
		76.59	* TOTAL			
101.41940.383	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	30.35	FURTHER		D-10312021-830	333
101.42100.131 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OFFICE SUPPLIES COPIER MAINT	119.88	COORDINATED BUSINESS SYS		D-10312021-830	70
	SHREDDING DATA	266.00	STERICYCLE INC		D-10312021-830	245
	CD AND DVD	375.77	NATIONAL PEN COMPANY LLC		D-10312021-830	257
	SHREDDING DATA	398.00	BACKSTREET PRINTING		D-10312021-830	421
	CARD FEE SUPPLIES	144.22	STERICYCLE INC		D-10312021-830	432
		60.67	BANKCARD CENTER		D-10312021-830	438
		1,164.67	* TOTAL			
101.42100.201 2) POLICE DEPARTMENT	1) GENERAL FUND 3) GAS & OIL GAS	1,842.25	GLACIAL PLAINS COOPERATI		D-10312021-830	84
	GAS	1,912.88	GLACIAL PLAINS COOPERATI	053882	M-10312021-829	47
		3,754.93	* TOTAL			
101.42100.209 2) POLICE DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES CABLE	16.52	CHARTER COMMUNICATIONS		D-10312021-830	269
	HALLOWEEN SAFETY	309.60	MONITOR & NEWS		D-10312021-830	327
	SAFE	309.99	RUNNINGS SUPPLY INC		D-10312021-830	348
	SUPPLIES	309.33	BANKCARD CENTER		D-10312021-830	442
		768.34	* TOTAL			
101.42100.210 2) POLICE DEPARTMENT	1) GENERAL FUND 3) UNIFORM ALLOWANCE PANTS REIMB	152.95	WILSON/PAULA		D-10312021-830	239
	CARRIER	233.40	ALPHA TRAINING & TACTICS		D-10312021-830	279
	GLOCK MAG	37.75	BANKCARD CENTER		D-10312021-830	439
		424.10	* TOTAL			
101.42100.213 2) POLICE DEPARTMENT	1) GENERAL FUND 3) CANINE EXPENSE DOG FOOD, TREATS	63.97	RUNNINGS SUPPLY INC		D-10312021-830	349
101.42100.215 2) POLICE DEPARTMENT	1) GENERAL FUND 3) INVESTIGATIONS TOW SUBURBAN	125.00	SOUTHSIDE BODY SHOP		D-10312021-830	248
	TOW CHEVY PICKUP	125.00	SOUTHSIDE BODY SHOP		D-10312021-830	249

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.42100.219	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) INVESTIGATIONS					
	TOW HR	100.00	SOUTHSIDE BODY SHOP		D-10312021-830	250
	TOW CHEVY PICKUP	175.00	SOUTHSIDE BODY SHOP		D-10312021-830	251
	POSTAGE	3.19	BANKCARD CENTER		D-10312021-830	440
	VEHICLE STORAGE	40.00	BENSON BODY SHOP	0538883	M-10312021-830	51
	PROSECUTION SERVICES	2,582.99	WILCOX LAW OFFICE, P.A.	0538888	M-10312021-830	79
	PROSECUTION SERVICES	6,126.67	WILCOX LAW OFFICE, P.A.	0538888	M-10312021-830	81
			* TOTAL			
101.42100.219	1) GENERAL FUND					
101.42100.223	3) EQUIPMENT REPAIRS CONTRACTED					
2) POLICE DEPARTMENT	VEHICLE REPAIRS	3,100.11	TOM'S SERVICE, INC		D-10312021-830	341
101.42100.235	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) BUILDING MAINTENANCE & SUPPL					
	COOLER RENT & WATER	21.70	DRIESSEN WATER INC		D-10312021-830	232
	MOWING POLICE STATION	80.00	SWIFT COUNTY DAC		D-10312021-830	243
	ANNUAL MONITORING	574.80	HEARTLAND SECURITY SERVI		D-10312021-830	265
	MATS	63.04	BENSON LAUNDRY-MAT HOUSE		D-10312021-830	311
	GARBAGE SERVICE	37.44	MATTHEISEN DISPOSAL, INC		D-10312021-830	377
		775.98	* TOTAL			
101.42100.310	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) CONTRACTED SERVICES-CLEANING					
	POLICE DEPT 9/26-10/30	500.00	MCGEARY/THOMAS		D-10312021-830	210
101.42100.321	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) TELEPHONE					
	LOCAL SERVICE	67.85	CENTURYLINK		D-10312021-830	197
	VOICE SERVICES	199.87	OFFICE OF MN.IT SERVICES		D-10312021-830	226
	CELL PHONE	198.76	VERIZON		D-10312021-830	360
	PHONE SERVICE	178.64	CENTURYLINK		D-10312021-830	362
	CELL PHONES	88.09	VERIZON	053881	M-10312021-830	45
		1,228.30	* TOTAL			
101.42100.332	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) TRAINING & INSTRUCTION					
	PLEAA, BCA	115.00	BANKCARD CENTER		D-10312021-830	441
101.42100.381	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) UTILITIES					
	UTILITIES	257.86	MUNICIPAL UTILITIES		D-10312021-830	230
101.42100.383	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) HEATING					
	NATURAL GAS	55.36	CENTER POINT ENERGY		D-10312021-830	234
	NATURAL GAS	38.87	CENTER POINT ENERGY	053877	M-10312021-830	42
		84.23	* TOTAL			
101.42100.433	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) DUES & SUBSCRIPTIONS					
	CJDN ACCESS FEE	150.00	BUREAU OF CRIMINAL APPRE		D-10312021-830	278
101.42100.439	1) GENERAL FUND					
2) POLICE DEPARTMENT	3) DOG POUND EXPENSES					
	POUND BOARDING	10.00	H & H VETERINARY SERVICE		D-10312021-830	361
	DOG LICENSES	120.00	J.P. COOKE COMPANY		D-10312021-830	363
		130.00	* TOTAL			
101.42200.209	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) GAS & OIL					
	GAS	297.01	GLACIAL PLAINS COOPERATI	053882	M-10312021-829	48
101.42200.210	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) OPERATING SUPPLIES					
	CABLE	26.91	CHARTER COMMUNICATIONS		D-10312021-830	268
101.42200.223	1) GENERAL FUND					
2) FIRE DEPARTMENT	3) EQUIPMENT REPAIR CONTRACTUAL					
	RESCUE TOOL REPAIR	89.00	ERIC'S MOTORSPORTS		D-10312021-830	266
	FAN REPAIR	84.45	ERIC'S MOTORSPORTS		D-10312021-830	302
		173.45	* TOTAL			

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FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
101.42200.235 2) FIRE DEPARTMENT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL GARBAGE SERVICE LEDS	44.46 355.73 400.19	MATTHEISEN DISPOSAL, INC BORDER STATES ELECTRIC S * TOTAL	D-10312021-830 D-10312021-830	166 373
101.42200.310 2) FIRE DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES CLEAN FIRE HALL	49.41	SWIFT COUNTY DAC	D-10312021-830	241
101.42200.381 2) FIRE DEPARTMENT	1) GENERAL FUND 3) UTILITIES UTILITIES	247.92	MUNICIPAL UTILITIES	D-10312021-830	95
101.42200.383 2) FIRE DEPARTMENT	1) GENERAL FUND 3) HEATING COST NATURAL GAS NATURAL GAS	26.00 26.00 52.00	CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	053877 D-10312021-830 M-10312021-829	160 38
101.42200.418 2) FIRE DEPARTMENT	1) GENERAL FUND 3) FIRE SERVICE FEE FIRE SERVICE	833.33	WATER FUND	D-10312021-830	24
101.42600.210 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) OPERATING SUPPLIES CODE BOOKS	795.70	BANKCARD CENTER	D-10312021-830	443
101.42600.310 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) CONTRACTED SERVICES SEPT BLDG OFFICIAL	1,205.28	CITY OF MONTEVIDEO	053887 M-10312021-829	77
101.42600.321 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TELEPHONE CELL PHONE	41.25	VERIZON	053886 M-10312021-829	34
101.42600.331 2) ENGINEERING DEPARTMENT	1) GENERAL FUND 3) TRAVEL EXPENSE MILEAGE FROM MONTE	164.08	HENRICKSEN/BRAD	D-10312021-830	400
101.43100.131 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	15.35	FURTHER	D-10312021-830	334
101.43100.201 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) OFFICE SUPPLIES CRUCIAL 8GBN	45.65	CDW GOVERNMENT	D-10312021-830	398
101.43100.209 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) GAS & OIL GAS GAS	1,924.71 2,392.39 4,317.10	GLACIAL PLAINS COOPERATI GLACIAL PLAINS COOPERATI * TOTAL	053882 D-10312021-830 M-10312021-829	87 49
101.43100.210 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) OPERATING SUPPLIES CABLE BOOTS REIMB BOOT REIMB EAR PLUGS TOWELS HOOKS WELDING GAS	14.32 200.00 200.00 40.00 128.00 128.00 660.78	CHARTER COMMUNICATIONS OLSON/RUSSELL THOMPSON/KEVIN NORTHERN SAFETY CO. INC. RUNNINGS SUPPLY INC AMERICAN WELDING & GAS I * TOTAL	D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 M-10312021-829	270 160 160 47 43
101.43100.212 2) HIGHWAY STREETS & ROADS	1) GENERAL FUND 3) STREET MARKINGS & SIGNS ENAMEL WING BRACKET	56.26 121.01 121.01	ZOSEL'S TRUE VALUE M-R SIGN CO., INC. * TOTAL	D-10312021-830 D-10312021-830	282 282

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.43100.221	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) EQUIPMENT REPAIR PARTS					
	3) SOCKET CHAIN KIT	127.42	MAC QUEEN EQUIPMENT		D-10312021-830	295
	CYLINDER	201.70	HUSTON & SONS TRUCK REPA		D-10312021-830	297
	PARTS	21.89	HUSTON & SONS TRUCK REPA		D-10312021-830	298
	BATTERY, WAX, LIGHT	21.87	AUTO VALU BENSON		D-10312021-830	315
	FLASHER, FITTING	31.66	NORTHSIDE AUTO		D-10312021-830	433
101.43100.221		404.54	* TOTAL			
101.43100.227	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET MAINTENANCE-CONTRACTU					
	CENEX ASPHALT	11,100.00	CENTRAL SPECIALTIES INC		D-10312021-830	417
101.43100.235	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) BUILDING MAINTENANCE & SUPPL					
	GARBAGE SERVICE	188.95	MATTHEISEN DISPOSAL, INC		D-10312021-830	167
	TEXT	68.64	BORDER STATES ELECTRIC S		D-10312021-830	374
101.43100.235		257.59	* TOTAL			
101.43100.381	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) UTILITIES					
	UTILITIES	331.80	MUNICIPAL UTILITIES		D-10312021-830	96
	ELECT-GRAVEL PIT & DUMP	88.45	AGRALITE ELECTRIC COOPER	053878	M-10312021-829	14
101.43100.381		420.25	* TOTAL			
101.43100.383	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) HEATING COST					
	NATURAL GAS	77.88	CENTER POINT ENERGY		D-10312021-830	161
	NATURAL GAS	74.78	CENTER POINT ENERGY	053877	M-10312021-829	39
101.43100.383		152.66	* TOTAL			
101.43100.386	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) STREET LIGHTING UTILITIES					
	UTILITIES	4,897.63	MUNICIPAL UTILITIES		D-10312021-830	97
101.43100.438	1) GENERAL FUND					
2) HIGHWAY STREETS & ROADS	3) LAUNDRY					
	MATS & TOWELS	83.09	BENSON LAUNDRY-MAT HOUSE		D-10312021-830	62
	MATS	83.49	BENSON LAUNDRY-MAT HOUSE		D-10312021-830	309
101.43100.438		166.58	* TOTAL			
101.45121.235	1) GENERAL FUND					
2) ORGANIZED RECREATION	3) BUILDING MAINTENANCE & SUPPL					
	PEST CONTROL	35.00	BRANESS PEST CONTROL		D-10312021-830	276
101.45121.310	1) GENERAL FUND					
2) ORGANIZED RECREATION	3) SENIOR CITIZEN PROGRAM					
	MONTHLY CONTRIBUTION	200.00	SENIOR ADVOCACY CORPORAT		D-10312021-830	28
	MONTHLY CONTRIBUTION	500.00	SWIFT COUNTY HUMAN SERVI		D-10312021-830	227
101.45121.310		700.00	* TOTAL			
101.45124.210	1) GENERAL FUND					
2) SWIMMING POOL	3) OPERATING SUPPLIES					
	SPRAYER, MURIATIC ACID	131.93	ZOSEL'S TRUE VALUE		D-10312021-830	281
	MURIATIC ACID	16.98	RUNNINGS SUPPLY INC		D-10312021-830	343
	HOT SPOT	40.01	VERIZON	053886	M-10312021-829	31
101.45124.210		188.92	* TOTAL			
101.45124.235	1) GENERAL FUND					
2) SWIMMING POOL	3) BUILDING MAINTENANCE & SUPPL					
	BUNGEE CORDS	19.99	RUNNINGS SUPPLY INC		D-10312021-830	344
	GARBAGE SERVICE	30.42	MATTHEISEN DISPOSAL, INC		D-10312021-830	378
101.45124.235		50.41	* TOTAL			
101.45124.321	1) GENERAL FUND					
2) SWIMMING POOL	3) TELEPHONE					
	LOCAL SERVICE	30.16	CENTURYLINK		D-10312021-830	178
101.45124.381	1) GENERAL FUND					
2) SWIMMING POOL	3) UTILITIES					
	UTILITIES	251.71	MUNICIPAL UTILITIES		D-10312021-830	98

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FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
101.45181.235 2) ARMORY	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL ROOF REPAIR CLEAN FLOOR BATHROOM LOCK	1,381.56 862.50 65.70 2,309.76	BUTTWEILER'S DO-ALL, INC ENVIRO DYNE MID CENTRAL DOOR COMPANY * TOTAL		D-10312021-830 D-10312021-830 D-10312021-830	317 407 429
101.45181.381 2) ARMORY	1) GENERAL FUND 3) UTILITIES UTILITIES	72.33	MUNICIPAL UTILITIES		D-10312021-830	99
101.45181.383 2) ARMORY	1) GENERAL FUND 3) HEATING COST NATURAL GAS NATURAL GAS	40.57 26.00 66.57	CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	053877	D-10312021-830 M-10312021-829	163 40
101.45181.383	1) GENERAL FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	3.75	FURTHER		D-10312021-830	335
101.45200.131 2) PARKS	1) GENERAL FUND 3) GAS & OIL GAS GAS	640.17 813.14 1,453.31	GLACIAL PLAINS COOPERATI GLACIAL PLAINS COOPERATI * TOTAL	053882	D-10312021-830 M-10312021-829	88 50
101.45200.209 2) PARKS	1) GENERAL FUND 3) OPERATING SUPPLIES GARBAGE SERVICE 2022 TREE CARE REGISTRY INSECT KILLER BOOTS REIMB EAR PLUGS BATTERY FIX FLAG DISTILLED WATER-AMBUSH	440.80 25.00 13.98 158.99 79.38 29.99 30.00 9.54 787.68	MATTHEISEN DISPOSAL, INC MN DEPT OF AGRICULTURE ZOSEL'S TRUE VALUE ASCHEMAN/DAN NORTHERN SAFETY CO. INC. RUNNINGS SUPPLY INC WROBLESKI/JUDY DOMAT'S FAMILY FOODS * TOTAL		D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830	168 258 283 320 330 345 386 419
101.45200.210 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIR PARTS MOWER PARTS	438.78	JOHN DEERE FINANCIAL	053884	M-10312021-829	52
101.45200.221 2) PARKS	1) GENERAL FUND 3) EQUIPMENT REPAIRS CONTRACTED MOWER BEARING REPAIR	1,422.26	HAUG-KUBOTA LLC		D-10312021-830	264
101.45200.223 2) PARKS	1) GENERAL FUND 3) BEAUTIFY BENSON WATERING POTS	10,000.00	BENSON PUBLIC SCHOOL	053885	M-10312021-829	53
101.45200.235 2) PARKS	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL EAR PLUGS RAQUETBALL LIGHTS SOFTENER RENT	6.87 50.63 34.68 92.18	RUNNINGS SUPPLY INC BORDER STATES ELECTRIC S DRIESSEN WATER INC * TOTAL		D-10312021-830 D-10312021-830 D-10312021-830	346 371 380
101.45200.310 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICES-MOWING MOWING	1,154.25	SWIFT COUNTY DAC		D-10312021-830	240
101.45200.311 2) PARKS	1) GENERAL FUND 3) CONTRACTED SERVICE - OTHER PARK CARETAKER 9/26-1028	1,125.00	MANSKA/SHIRLEY		D-10312021-830	198
101.45200.321 2) PARKS	1) GENERAL FUND 3) TELEPHONE SPRINKLER CELL SERVICE	40.01	VERIZON	053886	M-10312021-829	33

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA	JE-ID	LINE#
101.45200.381 2) PARKS	1) GENERAL FUND 3) UTILITIES UTILITIES	681.97	MUNICIPAL UTILITIES	D-10312021-830		100
101.46102.210 2) SHADE TREE DISEASE CONTROL	1) GENERAL FUND 3) OPERATING SUPPLIES MARKING PAINT	61.81	LOCATORS & SUPPLIES	D-10312021-830		259
101.49810.210 2) AIRPORT	1) GENERAL FUND 3) OPERATING SUPPLIES CLEAN AIRPORT CFL PLAN THRU JUNE 2022 LAMP LENS	35.70 360.00 389.46 785.16	SWIFT COUNTY DAC OT POD HALL-BRITE INC. * TOTAL	D-10312021-830 D-10312021-830 D-10312021-830		242 256 300
101.49810.210 2) AIRPORT	1) GENERAL FUND 3) BUILDING MAINTENANCE & SUPPL MATS WATER GARBAGE SERVICE HANGAR LIGHTS OCT RENT	17.10 10.95 4.68 1,366.96 19.50 1,419.19	BENSON LAUNDRY-MAT HOUSE DRIESSEN WATER INC MATTHEISEN DISPOSAL, INC BORDER STATES ELECTRIC S WEST ACRES WATER SYSTEMS * TOTAL	D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830		61 71 169 390 387
101.49810.321 2) AIRPORT	1) GENERAL FUND 3) TELEPHONE LOCAL SERVICE	48.84	CENTURYLINK	D-10312021-830		183
101.49810.381 2) AIRPORT	1) GENERAL FUND 3) UTILITIES ELECT-AIRPORT	618.10	AGRALITE ELECTRIC COOPER	053878 M-10312021-829		15
101.49810.383 2) AIRPORT	1) GENERAL FUND 3) HEATING COST NATURAL GAS NATURAL GAS	59.14 22.01 81.15	CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	D-10312021-830 M-10312021-829		164 41
211.45500.201 2) LIBRARY	1) LIBRARY FUND 3) OFFICE SUPPLIES COPIER MAINT BOOK TAPE COPY PAPER CUPCAKES, CUPS	80.25 112.93 79.78 16.78 289.74	LOFFLER COMPANIES-131511 DEMCO INC WEST CENTRAL SALES DAROLD'S SUPER VALUE * TOTAL	D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830		223 267 384 427
211.45500.201 2) LIBRARY	1) LIBRARY FUND 3) OPERATING SUPPLIES SUPPLIES	37.86	BANKCARD CENTER	053876 M-10312021-829		83
211.45500.235 2) LIBRARY	1) LIBRARY FUND 3) BUILDING MAINTENANCE & SUPPL MATS GARBAGE SERVICE MATS NOV-JAN MONITORING	45.33 37.44 45.33 85.11 213.21	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC BENSON LAUNDRY-MAT HOUSE HEARTLAND SECURITY SERVI * TOTAL	D-10312021-830 D-10312021-830 D-10312021-830 M-10312021-829		63 170 310 44
211.45500.307 2) LIBRARY	1) LIBRARY FUND 3) MANAGEMENT FEES-PIONEERLAND 4TH QTR REQUEST	22,791.00	PIONEERLAND LIBRARY SYST	D-10312021-830		401
211.45500.310 2) LIBRARY	1) LIBRARY FUND 3) CONTRACTED SERV - CLEANING CLEAN LIBRARY	395.00	MCGEARY/THOMAS	D-10312021-830		26
211.45500.321 2) LIBRARY	1) LIBRARY FUND 3) TELEPHONE LOCAL SERVICE	101.34	CENTURYLINK	D-10312021-830		184

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA-JE-ID	LINE#
211.45500.381 2) LIBRARY	1) LIBRARY FUND 3) UTILITIES	363.02	MUNICIPAL UTILITIES	D-10312021-830	101
211.45500.383 2) LIBRARY	1) LIBRARY FUND 3) HEATING COST UTILITIES	189.71	MUNICIPAL UTILITIES	D-10312021-830	102
401.43100.501 2) HIGHWAY STREETS & ROADS	1) GENERAL CAPITAL OUTLAY FUND 3) CAPITAL OUTLAY				
	CURB-ADA AVE 13TH-14TH	3 378.00	B.G. AMUNDSON CONSTRUCTI	D-10312021-830	314
	NEVADA SANFORD-20TH ASPH	222 117.72	CENTRAL SPECIALTIES INC	D-10312021-830	408
	NEVADA 20TH-19TH ASPHALT	222 117.72	CENTRAL SPECIALTIES INC	D-10312021-830	409
	NEVADA 19TH-18TH ASPHALT	222 117.72	CENTRAL SPECIALTIES INC	D-10312021-830	410
	MONTANA 15TH-14TH ASPHAL	188 175.75	CENTRAL SPECIALTIES INC	D-10312021-830	411
	MONTANA 14TH-13TH ASPHAL	188 175.75	CENTRAL SPECIALTIES INC	D-10312021-830	412
	14TH ELIZABETH-ADA ASPHA	342 337.16	CENTRAL SPECIALTIES INC	D-10312021-830	413
	ADA 14TH-13TH ASPHALT	342 549.60	CENTRAL SPECIALTIES INC	D-10312021-830	414
		172 969.42	* TOTAL		
401.43100.501					
515.46500.310 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) CONTRACTED SERVICES	2,933.00	GOV OFFICE LLC	D-10312021-830	402
515.46500.331 2) GENERAL	1) ECONOMIC DEV. AUTHORITY FUND 3) TRAVEL EXPENSE				
	EDA MEETING MEAL	26.21	DAROLD'S SUPER VALUE	D-10312021-830	123
	EDA MEETING MEAL	39.98	INCIDENTAL FUND	D-10312021-830	323
		66.19	* TOTAL		
530.46500.310 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) CONTRACTED SERVICES	7,252.91	CEDA	D-10312021-830	237
	MONTHLY CONTRACT-NOV				
530.46500.331 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) TRAVEL	79.25	CEDA	D-10312021-830	406
	NE LUNCH EXPENSE				
530.46500.381 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) UTILITIES	584.95	MUNICIPAL UTILITIES	D-10312021-830	280
	UTILITIES				
530.46500.430 2) ECONOMIC DEVELOPMENT	1) NSP (XCEL ENERGY) GRANT FUND 3) MISCELLANEOUS	50.00	BRANESS PEST CONTROL	D-10312021-830	277
	PEST CONTROL				
601.14300 2) INVENTORY	1) WATER FUND	204.46	DAKOTA SUPPLY GROUP	D-10312021-830	388
	REPAIR SLEEVES				
601.16590 2) CONSTRUCTION IN PROGRESS	1) WATER FUND	31,263.12	MN MECHANICAL SOLUTIONS	040656 M-10312021-829	84
	FINAL ON CHLORINE DAMAGE				
601.49400.131 2) WATER DEPARTMENT	1) WATER FUND 3) HEALTH INSURANCE	3.75	FURTHER	D-10312021-830	336
	HEALTH INS-HSA FEES				
601.49400.208 2) WATER DEPARTMENT	1) WATER FUND 3) CHEMICALS & CHEM SUPPLIES	2,717.35	HAWKINS, INC.	D-10312021-830	299
	AZONE, SODIUM PERMANGANA				
601.49400.209 2) WATER DEPARTMENT	1) WATER FUND 3) GAS & OIL	120.25	GLACIAL PLAINS COOPERATI	D-10312021-830	131
	GAS	210.99	GLACIAL PLAINS COOPERATI	040655 M-10312021-829	73
	GAS	331.24	* TOTAL		
601.49400.210 2) WATER DEPARTMENT	1) WATER FUND 3) OPERATING SUPPLIES	49.55	ZOSEL'S TRUE VALUE	D-10312021-830	286
	PLIERS, COUPLING	59.57	USA BLUE BOOK	D-10312021-830	292
	ADAPTER METER	51.64	USA BLUE BOOK	D-10312021-830	293
	GASKETS				

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA-JE-ID	LINE#
601.49400.210 2) WATER DEPARTMENT	1) WATER FUND 3) OPERATING SUPPLIES				
	REFLECTOR HOOK	19.48	AUTO VALU BENSON	D-10312021-830	316
	UPS SHIPPING	13.57	ABNER SALES	D-10312021-830	318
	POSTAGE	5.10	INCIDENTAL FUND	D-10312021-830	322
	NON PROC DISOPSAL	68.20	SWIFT CO ENVIRONMENTAL S	D-10312021-830	324
	MURIATIC ACID, SOCKET	113.64	RUNNINGS SUPPLY INC	D-10312021-830	328
	WELDING GAS	57.93	AMERICAN WELDING & GAS I	M-10312021-829	72
		438.68	* TOTAL	040654	
601.49400.210 2) WATER DEPARTMENT	1) WATER FUND 3) LAB EQUIPMENT & SUPPLIES				
	HACH FLUORIDE AMPULES	156.50	USA BLUE BOOK	D-10312021-830	393
601.49400.227 2) WATER DEPARTMENT	1) WATER FUND 3) MAINTAIN COLLECTION SYSTEM				
	ADA AVE LEAK REPAIR	1,750.00	CROW RIVER CONSTRUCTION	D-10312021-830	273
	SEWER ROCK	447.45	COMMERFORD GRAVEL INC	D-10312021-830	304
	SEWER FREEZE	16.74	RUNNINGS SUPPLY INC	D-10312021-830	305
	CENEX/POOL WATER METERS	1,661.94	METERING & TECHNOLOGY SO	D-10312021-830	391
	SHELL METER ADAPATERS	58.77	METERING & TECHNOLOGY SO	D-10312021-830	392
	WATER REPAIR PATCHES	4,255.46	CENTRAL SPECIALTIES INC	D-10312021-830	416
		8,190.36	* TOTAL		
601.49400.235 2) WATER DEPARTMENT	1) WATER FUND 3) BUILDING MAINTENANCE & SUPPL				
	KEYS	7.96	ZOSEL'S TRUE VALUE	D-10312021-830	287
	TOUGHBOX, PAINT	68.70	RUNNINGS SUPPLY INC	D-10312021-830	359
		76.66	* TOTAL		
601.49400.307 2) WATER DEPARTMENT	1) WATER FUND 3) MANAGEMENT FEES				
	MANAGEMENT FEES	3,619.00	GENERAL FUND	D-10312021-830	13
601.49400.313 2) WATER DEPARTMENT	1) WATER FUND 3) CONTRACTED SERVICES				
	COLIFORM TESTING	60.00	UTILITY CONSULTANTS INC	D-10312021-830	290
601.49400.321 2) WATER DEPARTMENT	1) WATER FUND 3) TELEPHONE				
	LOCAL SERVICE	102.71	CENTURYLINK	D-10312021-830	208
601.49400.381 2) WATER DEPARTMENT	1) WATER FUND 3) UTILITIES				
	UTILITIES	1,160.83	MUNICIPAL UTILITIES	D-10312021-830	141
602.14300 2) INVENTORY	1) SEWER COLLECTION & DISPOSAL				
	WYE	48.90	GROSSMAN & TRUMP INC	D-10312021-830	389
	WYE	81.40	MILBANK WINWATER WORKS	D-10312021-830	390
		130.30	* TOTAL		
602.14300 2) OTHER IMPROVEMENTS	1) SEWER COLLECTION & DISPOSAL				
	EFFLUENT LIFT PUMP	15,245.00	W.W. GOETSCH ASSOCIATES,	D-10312021-830	289
602.43250.131 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) HEALTH INSURANCE				
	HEALTH INS-HSA FEES	7.50	FURTHER	D-10312021-830	337
602.43250.201 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) OFFICE SUPPLIES				
	TISSUE	6.99	DOMAT'S FAMILY FOODS	D-10312021-830	418
602.43250.209 2) SEWAGE COLLECTION & DISPOSAL	1) SEWER COLLECTION & DISPOSAL 3) GAS & OIL				
	GAS	1,349.65	GLACIAL PLAINS COOPERATI	D-10312021-830	132
	GAS	416.03	GLACIAL PLAINS COOPERATI	M-10312021-829	74
		1,765.68	* TOTAL	040655	

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
602.43250.210	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) OPERATING SUPPLIES					
	DA TEST	30.00	SWIFT COUNTY BENSON HEAL		D-10312021-830	246
	5 CASES BOTTLED WATER	17.45	RUNNINGS SUPPLY INC		D-10312021-830	353
	SCRAPER	46.99	RUNNINGS SUPPLY INC		D-10312021-830	354
		94.44	* TOTAL			
602.43250.210						
602.43250.217	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) LAB EQUIPMENT & SUPPLIES					
	MEASURING CUP	3.19	RUNNINGS SUPPLY INC		D-10312021-830	351
602.43250.221	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) EQUIPMENT REPAIR PARTS					
	CYLINDER SEAL KIT	236.00	CRYTEEL TRUCK EQUIPMENT		D-10312021-830	307
	SWITCH, COUPLING	100.96	RUNNINGS SUPPLY INC		D-10312021-830	355
	CONTROL-LIFT STATION	197.70	BORDER STATES ELECTRIC S		D-10312021-830	364
		534.66	* TOTAL			
602.43250.226	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MAINTAIN SYSTEM					
	SEWER ROCK	447.45	COMMERFORD GRAVEL INC		D-10312021-830	305
	WD40, COUPLERS	103.64	RUNNINGS SUPPLY INC		D-10312021-830	352
	LIFT STATION PARTS	102.11	BORDER STATES ELECTRIC S		D-10312021-830	366
	SEWER REPAIR 735 KANSAS	1,568.15	GROSSMAN & TRUMP INC		D-10312021-830	376
	SEWER REPAIR PATCHES	2,507.92	CENTRAL SPECIALTIES INC		D-10312021-830	415
	FERNCO CREDIT	38.68	CITY OF GLENWOOD	040608	M-10312021-829	67
		4,690.59	* TOTAL			
602.43250.235	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) BUILDING MAINTENANCE & SUPPL					
	GARBAGE SERVICE	506.61	MATTHEISEN DISPOSAL, INC		D-10312021-830	171
	HARDWARE ADAPTER	32.92	ZOSEL'S TRUE VALUE		D-10312021-830	285
	PUMP, PIPE	320.05	RUNNINGS SUPPLY INC		D-10312021-830	356
		859.58	* TOTAL			
602.43250.235						
602.43250.307	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) MANAGEMENT FEES					
	MANAGEMENT FEES	4,697.00	GENERAL FUND		D-10312021-830	14
602.43250.310	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TESTING SERVICES CONTRACTED					
	SAMPLE TESTING	1,951.75	UTILITY CONSULTANTS INC		D-10312021-830	291
602.43250.332	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) TRAINING & INSTRUCTION					
	CLASS C JOHNSON	56.37	BANKCARD CENTER		D-10312021-830	444
602.43250.381	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) UTILITIES					
	UTILITIES	4,994.56	MUNICIPAL UTILITIES		D-10312021-830	142
	ELECTRIC	63.90	AGRALITE ELECTRIC COOPER	040653	M-10312021-829	71
		5,058.46	* TOTAL			
602.43250.381						
602.43250.383	1) SEWER COLLECTION & DISPOSAL					
2) SEWAGE COLLECTION & DISPOSAL	3) HEATING COST					
	NATURAL GAS	278.22	CENTER POINT ENERGY		D-10312021-830	191
	NATURAL GAS	806.57	CENTER POINT ENERGY		D-10312021-830	236
	NATURAL GAS	544.58	CENTER POINT ENERGY	040652	M-10312021-830	699
	NATURAL GAS	893.27	CENTER POINT ENERGY	040652	M-10312021-829	70
		1,718.64	* TOTAL			
602.43250.383						
604.4300	1) ELECTRIC FUND					
2) INVENTORY CONTROL	SWITCHGEAR	17,730.56	JT SERVICES		D-10312021-830	430
604.49610.209	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) FUEL EXPENSE					
	7492 GALS FIELD MASTER	19,081.29	GLACIAL PLAINS COOPERATI	040655	M-10312021-829	75
604.49610.235	1) ELECTRIC FUND					
2) POWER PRODUCTION	3) BUILDING MAINTENANCE					
	GARBAGE SERVICE	11.70	MATTHEISEN DISPOSAL, INC		D-10312021-830	379

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK	DATA-JE-ID	LINE#
604.49610.307 2) POWER PRODUCTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-POWER PROD MANAGEMENT FEE	1,627.75	GENERAL FUND		D-10312021-830	211
604.49610.381 2) POWER PRODUCTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	1,052.57	MUNICIPAL UTILITIES		D-10312021-830	143
604.49610.383 2) POWER PRODUCTION	1) ELECTRIC FUND 3) NATURAL GAS NATURAL GAS NATURAL GAS	231.78 71.61 303.39	CENTER POINT ENERGY CENTER POINT ENERGY * TOTAL	040652	D-10312021-830 M-10312021-829	236 68
604.49610.383 604.49630.307 2) TRANSMISSION	1) ELECTRIC FUND 3) MANAGEMENT FEES MANAGEMENT FEE	1,627.75	GENERAL FUND		D-10312021-830	212
604.49630.317 2) TRANSMISSION	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES BREAKER TROUBLESHOOT	191.00	DGR ENGINEERING		D-10312021-830	428
604.49640.201 2) DISTRIBUTION	1) ELECTRIC FUND 3) OFFICE SUPPLIES SUPPLIES	43.98	BACKSTREET PRINTING		D-10312021-830	423
604.49640.209 2) DISTRIBUTION	1) ELECTRIC FUND 3) FUEL EXPENSE-VEHICLES GAS GAS	678.27 828.09 1,506.36	GLACIAL PLAINS COOPERATI GLACIAL PLAINS COOPERATI * TOTAL	040655	D-10312021-830 M-10312021-829	133 76
604.49640.209 604.49640.210 2) DISTRIBUTION	1) ELECTRIC FUND 3) OPERATING SUPPLIES BLADES, WASP KILLER GLOVE TESTING NON PROC DISPOSAL GLASSES/CLEANER ANTIFREEZE CONNECTORS, MULE TAPE TOWELS, TISSUE START FL, CLEANER	28.97 414.66 68.20 92.53 32.32 706.32 20.38 9.37 1,362.45	ZOSEL'S TRUE VALUE STUART C. IRBY CO. SWIFT CO. ENVIRONMENTAL S NORTHERN SAFETY CO. INC. RUNNINGS SUPPLY INC BORDER STATES ELECTRIC S DAROLD'S SUPER VALUE NORTHSIDE AUTO * TOTAL		D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830 D-10312021-830	284 224 225 331 350 369 426 435
604.49640.210 604.49640.221 2) DISTRIBUTION	1) ELECTRIC FUND 3) EQUIPMENT MAINTENANCE PARTS VEHICLE REPAIRS FITTING, HOSE	373.03 345.41 718.44	TOM'S SERVICE INC NORTHSIDE AUTO * TOTAL		D-10312021-830 D-10312021-830	342 434
604.49640.221 604.49640.226 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINTENANCE OF OVERHEAD LINE CONN, FUSE, CLAMPS	761.63	BORDER STATES ELECTRIC S		D-10312021-830	367
604.49640.227 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF UNDERGROUND LINE ARM, FIBER, PVC	2,197.75	BORDER STATES ELECTRIC S		D-10312021-830	368
604.49640.229 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF METERS/AMR BOARDS MILEAGE-LOAD MGMT HELP	205.73 56.85 262.58	CITY OF ORTONVILLE MINNE CITY OF ORTONVILLE MINNE * TOTAL		D-10312021-830 D-10312021-830	271 306
604.49640.229 604.49640.230 2) DISTRIBUTION	1) ELECTRIC FUND 3) MAINT OF STREET LIGHTING NMUF	1,084.71	BORDER STATES ELECTRIC S		D-10312021-830	365
604.49640.235 2) DISTRIBUTION	1) ELECTRIC FUND 3) BUILDING MAINTENANCE MATS & TOWELS GARBAGE SERVICE	33.27 55.80 89.07	BENSON LAUNDRY-MAT HOUSE MATTHEISEN DISPOSAL, INC * TOTAL		D-10312021-830 D-10312021-830	115 172

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA-JE-ID	LINE#
604.49640.307 2) DISTRIBUTION	1) ELECTRIC FUND 3) MANAGEMENT FEES-DISTRIBUTION MANAGEMENT FEE	4,883.00	GENERAL FUND	D-10312021-830	213
604.49640.321 2) DISTRIBUTION	1) ELECTRIC FUND 3) TELEPHONE INTERNET	144.98	CHARTER COMMUNICATIONS	D-10312021-830	233
604.49640.381 2) DISTRIBUTION	1) ELECTRIC FUND 3) UTILITIES UTILITIES	182.33	MUNICIPAL UTILITIES	D-10312021-830	144
604.49650.307 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) MANAGEMENT FEES-CIP SALARY MANAGEMENT FEE	814.00	GENERAL FUND	D-10312021-830	222
604.49650.475 2) DEMAND SIDE MANAGEMENT	1) ELECTRIC FUND 3) CONSERVATION REBATES HVAC REBATE HVAC REBATE-CLAUSSEN	300.00 100.00 400.00	CLAUSSEN/COREY HAWLEYS, INC. * TOTAL	D-10312021-830 D-10312021-830	396 397
604.49655.131 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	3.75	FURTHER	D-10312021-830	338
604.49655.201 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) OFFICE SUPPLIES COPIER MAINT COPY PAPER LISA MONITORS	144.29 79.78 474.00 698.07	COORDINATED BUSINESS SYS WEST CENTRAL SALES HP INC * TOTAL	D-10312021-830 D-10312021-830 D-10312021-830	192 381 394
604.49655.307 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) MANAGEMENT FEES-CUST ACCTS MANAGEMENT FEE	1,627.75	GENERAL FUND	D-10312021-830	214
604.49655.309 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) DATA PROCESSING SERVICES MONTHLY HOSTING	2,377.23	AVENU	D-10312021-830	224
604.49655.318 2) CUSTOMER ACCOUNTS	1) ELECTRIC FUND 3) BILL PRINT SERVICES MONTHLY BILL PRINT	1,132.36	INNOVATIVE SYSTEMS	D-10312021-830	228
604.49659.131 2) CUSTOMER SERVICE	1) ELECTRIC FUND 3) HEALTH INSURANCE HEALTH INS-HSA FEES	4.10	FURTHER	D-10312021-830	339
604.49660.209 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) GAS GAS	41.94	BANKCARD CENTER	D-10312021-830	446
604.49660.307 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-ADMINISTRATN MANAGEMENT FEE	2,441.50	GENERAL FUND	D-10312021-830	215
604.49660.308 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-FINANCE MANAGEMENT FEE	1,627.75	GENERAL FUND	D-10312021-830	216
604.49660.309 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) MANAGEMENT FEES-SALES MANAGEMENT FEE	1,627.75	GENERAL FUND	D-10312021-830	217
604.49660.317 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) OTHER CONTRACTED SERVICES 59 GOPHER STATE CALLS	79.65	GOPHER STATE ONE CALL	D-10312021-830	148
604.49660.321 2) ADMINISTRATION AND GENERAL	1) ELECTRIC FUND 3) TELEPHONE PHONE MAINT MONTHLY PRI CHARGE	147.84 400.00	CENTURYLINK CENTURYLINK	D-10312021-830 D-10312021-830	126 187

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA	JE-ID	LINE#
604.49660.321	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) TELEPHONE LOCAL SERVICE	213.80	CENTURYLINK	D-10312021-830		199
604.49660.321		761.64	* TOTAL			
604.49660.331	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) TRAVEL AND MEALS MEALS AND LODGING	698.33	BANKCARD CENTER	D-10312021-830		445
604.49660.332	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) EDUCATION/TRAINING LEGAL SEMINAR TECH DAYS	375.00	MISSOURI RIVER ENERGY SE	D-10312021-830		404
604.49660.332		100.00	MISSOURI RIVER ENERGY SE	D-10312021-830		405
604.49660.332		475.00	* TOTAL			
604.49660.343	1) ELECTRIC FUND					
2) ADMINISTRATION AND GENERAL	3) ADVERTISING REG ADS	70.00	HEADWATERS MEDIA	D-10312021-830		136
604.49660.343		262.75	MONITOR & NEWS	D-10312021-830		138
604.49660.343		332.75	* TOTAL			
609.14200	1) LIQUOR FUND					
2) OFF SALE LIQUOR INVENTORY	LIQUOR	4,050.06	SOUTHERN GLAZERS OF MN	D-10312021-830		247
	LIQUOR	13,180.00	PHILLIPS WINE & SPIRITS	D-10312021-830		248
	LIQUOR	1,144.00	JOHNSON BROTHERS LIQUOR	D-10312021-830		249
	LIQUOR	1,714.00	JOHNSON BROTHERS LIQUOR	D-10312021-830		250
	LIQUOR	432.00	JOHNSON BROTHERS LIQUOR	D-10312021-830		251
	LIQUOR	1,992.00	SOUTHERN GLAZERS OF MN	D-10312021-830		252
	LIQUOR CREDIT	4,050.06	SOUTHERN GLAZERS OF MN	02588806		253
	LIQUOR	1,069.79	JOHNSON BROTHERS LIQUOR	02588808		254
	LIQUOR	1,009.31	PHILLIPS WINE & SPIRITS	02588809		255
	LIQUOR	3,063.71	PHILLIPS WINE & SPIRITS	02588811		256
	LIQUOR	34,467.34	* TOTAL			
609.14200	1) LIQUOR FUND					
2) OFF SALE WINE INVENTORY	WINE	720.00	ROLLING FORKS VINEYARDS	D-10312021-830		257
	WINE	3,552.00	PHILLIPS WINE & SPIRITS	D-10312021-830		258
	WINE	1,191.45	JOHNSON BROTHERS LIQUOR	D-10312021-830		259
	WINE	1,740.00	CARLOS CREEK WINERY	D-10312021-830		260
	WINE	1,460.00	TALKING WATER WINERY	D-10312021-830		261
	WINE	1,108.85	JOHNSON BROTHERS LIQUOR	02588807		262
	WINE	64.00	PHILLIPS WINE & SPIRITS	02588808		263
	WINE	4,000.00	PHILLIPS WINE & SPIRITS	02588809		264
	WINE	5,364.30	* TOTAL			
609.14205	1) LIQUOR FUND					
2) OFF SALE BEER INVENTORY	BEER	3,169.70	BEVERAGE WHOLESALERS INC	D-10312021-830		116
	BEER	7,756.40	H. BOYD NELSON	D-10312021-830		134
	BEER	1,860.95	H. BOYD NELSON	D-10312021-830		201
	BEER	1,692.70	BEVERAGE WHOLESALERS INC	D-10312021-830		420
	BEER CREDIT	12.50	BEVERAGE WHOLESALERS INC	D-10312021-830		421
	BEER	7,997.90	H. BOYD NELSON	02588804		211
	BEER	1,943.50	H. BOYD NELSON	02588804		214
	BEER CREDIT	4,844.05	BEVERAGE WHOLESALERS INC	02588805		222
	BEER	433.00	BEVERAGE WHOLESALERS INC	02588805		255
	BEER	1,568.65	BEVERAGE WHOLESALERS INC	02588805		256
	BEER	1,75.40	ARTISAN	0258890		64
609.14210	1) LIQUOR FUND					
2) LIQUOR	3) HEALTH INSURANCE HEALTH INS-HSA FEES	7.50	FURTHER	D-10312021-830		340
609.49750.131	1) LIQUOR FUND					
2) LIQUOR	3) OFFICE SUPPLIES BLACK INK CART	103.54	BACKSTREET PRINTING	D-10312021-830		424
609.49750.201		502.54	BACKSTREET PRINTING	D-10312021-830		425
609.49750.201		606.08	* TOTAL			

FUND & ACCOUNT	DESCRIPTION	AMOUNT	VEND/CUST/EXPL	REF/REC/CHK DATA-JE-ID	LINE#
609.49750.210	1) LIQUOR FUND				
2) LIQUOR	3) OPERATING SUPPLIES				
	CLEANER	54.58	ZOSEL'S TRUE VALUE	D-10312021-830	288
	BAGS, RINSE AID, TISSUE	321.55	WEST CENTRAL SALES	D-10312021-830	385
609.49750.210		376.13	* TOTAL		
609.49750.235	1) LIQUOR FUND				
2) LIQUOR	3) BUILDING MAINTENANCE & SUPPL				
	SALT	24.37	DRIESSEN WATER INC	D-10312021-830	121
	GARBAGE SERVICE	230.58	MATTHEISEN DISPOSAL, INC	D-10312021-830	173
	LEDS	183.48	BORDER STATES ELECTRIC S	D-10312021-830	375
	THERMAL LOCK, SEALER	622.49	MARC	D-10312021-830	403
	COPULING	61.65	HAWLEYS, INC.	D-10312021-830	431
609.49750.235		1,122.57	* TOTAL		
609.49750.254	1) LIQUOR FUND				
2) LIQUOR	3) OFF SALE MIX PURCHASES				
	ICE	287.81	ARCTIC GLACIER USA INC	D-10312021-830	112
	MIX	494.15	VIKING COCA COLA BOTTLIN	D-10312021-830	155
609.49750.254		781.96	* TOTAL		
609.49750.292	1) LIQUOR FUND				
2) LIQUOR	3) ON SALE MISC PURCHASES				
	LIMES, LEMONS, OJ	49.57	DAROLD'S SUPER VALUE	D-10312021-830	124
	PIZZAS	304.50	HARRYS FROZEN FOOD	D-10312021-830	135
	SNACKS	155.00	MONTE CANDY COMPANY	D-10312021-830	140
	PREMIX	212.25	VIKING COCA COLA BOTTLIN	D-10312021-830	156
609.49750.292		721.32	* TOTAL		
609.49750.307	1) LIQUOR FUND				
2) LIQUOR	3) MANAGEMENT FEES				
	MANAGEMENT FEES	2,402.00	GENERAL FUND	D-10312021-830	16
609.49750.310	1) LIQUOR FUND				
2) LIQUOR	3) CONTRACTED SERVICES-CLEANING				
	LIQUOR STORE CLEANING	825.00	BENSON/KIMBERLY	D-10312021-830	4
609.49750.321	1) LIQUOR FUND				
2) LIQUOR	3) TELEPHONE				
	LOCAL SERVICE	48.87	CENTURYLINK	D-10312021-830	128
609.49750.333	1) LIQUOR FUND				
2) LIQUOR	3) FREIGHT ON LIQUOR				
	FREIGHT	963.10	COUNTRY PET FOODS	D-10312021-830	119
609.49750.343	1) LIQUOR FUND				
2) LIQUOR	3) ADVERTISING				
	LIQUOR ADS	438.00	HEADWATERS MEDIA	D-10312021-830	137
	LIQUOR ADS	153.40	MONITOR & NEWS	D-10312021-830	139
609.49750.343		591.40	* TOTAL		
609.49750.381	1) LIQUOR FUND				
2) LIQUOR	3) UTILITIES				
	UTILITIES	842.39	MUNICIPAL UTILITIES	D-10312021-830	146
609.49750.430	1) LIQUOR FUND				
2) LIQUOR	3) MISCELLANEOUS				
	CABLE SERVICE	242.08	CHARTER COMMUNICATIONS	D-10312021-830	118
609.49750.438	1) LIQUOR FUND				
2) LIQUOR	3) LAUNDRY				
	MATS, TOWELS, & MOPS	53.43	BENSON LAUNDRY-MAT HOUSE	D-10312021-830	114
	MATS	53.03	BENSON LAUNDRY-MAT HOUSE	D-10312021-830	312
609.49750.438		106.46	* TOTAL		
653.43240.307	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) MANAGEMENT FEES				
	MANAGEMENT FEES	830.00	GENERAL FUND	D-10312021-830	51
653.43240.310	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) CONTRACTED SERVICES				
	GARBAGE CONTRACT	8,662.00	MATTHEISEN DISPOSAL, INC	D-10312021-830	7

FUND & ACCOUNT.....	DESCRIPTION.....	AMOUNT	VEND/CUST/EXPL.....	REF/REC/CHK DATA-JE-ID	LINE#
653.43240.384	1) GARBAGE COLLECTION FUND				
2) GARBAGE DISPOSAL	3) REFUSE DISPOSAL				
	TIPPING FEES	4,706.00	SWIFT CO ENVIRONMENTAL S	D-10312021-830	154

FUND RECAP:

FUND	DESCRIPTION	DISBURSEMENTS
101	GENERAL FUND	81,340.63
211	LIBRARY FUND	24,380.88
401	GENERAL CAPITAL OUTLAY FUND	172,969.42
515	ECONOMIC DEV. AUTHORITY FUND	2,999.19
530	NSP (XCEL ENERGY) GRANT FUND	7,967.11
601	WATER FUND	48,324.68
602	SEWER COLLECTION & DISPOSAL	36,822.15
604	ELECTRIC FUND	70,000.00
609	LICUOR FUND	88,422.25
653	GARBAGE COLLECTION FUND	14,198.00
TOTAL ALL FUNDS		547,429.15

BANK RECAP:

BANK	NAME	DISBURSEMENTS
GREN	GENERAL BANK CHECKING ACCT	278,690.93
LIOR	LICUOR FUND	88,422.25
NAVY	ENTERPRISE FUNDS	169,316.67
RUST	ECONOMIC DEV. AUTHORITY CHKN	10,966.30
TOTAL ALL BANKS		547,429.15